

S.G.G.S KHALSA COLLEGE MAHILPUR

HOSHIARPUR, PUNJAB



INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Session 2015-16

**The Annual Quality Assurance Report (AQAR) of the IQAC
(Session 2015-16)**

Part – A

1. Details of the Institution

1.1 Name of the Institution	S.G.G.S. KHALSA COLLEGE, MAHILPUR
1.2 Address Line 1	V.P.O.- MAHILPUR
Address Line 2	DISTRICT- HOSHIARPUR
City/Town	MAHILPUR
State	PUNJAB
Pin Code	146105
Institution e-mail address	sggskcm@live.com
Contact Nos.	01884-245236
Name of the Head of the Institution:	Dr. PARVINDER SINGH
Tel. No. with STD Code:	01884-245235, 246235
Mobile:	094636-75767
Name of the IQAC Co-ordinator:	Prof. RAKESH KUMAR

Mobile:

098884-46484

IQAC e-mail address:

Rakeshmehta686@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

N/A

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)

EC/56/A&A/135 dated September 16, 2011

1.5 Website address:

www.sggskcm.org

Web-link of the AQAR:

www.sggskcm.org/iqac/AQAR2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.70	2011	5 years

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

04/04/2016

1.8 AQAR for the year

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2011-12 submitted on 22/08/2016
- ii. AQAR 2012-13 submitted on 22/08/2016
- iii. AQAR 2013-14 submitted on 22/08/2016
- iv. AQAR 2014-15 submitted on 22/08/2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science/ Applications, Agriculture, Fashion Designing, Two Innovative Programmes & Entrepreneurship Centre

1.12 Name of the Affiliating University (for the Colleges)

Panjab University, Chandigarh

1.13 Special status conferred by Central/ State Government - UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="M.Sc. Instrumentation"/>	any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="07"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3	No. of students	<input type="text" value="01"/>
2.4	No. of Management representatives	<input type="text" value="01"/>
2.5	No. of Alumni	<input type="text" value="01"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8	No. of other External Experts	<input type="text" value="01"/>
2.9	Total No. of members	<input type="text" value="15"/>
2.10	No. of IQAC meetings held	02
2.11	No. of meetings with various stakeholders:	No. <input type="text" value="-"/> Faculty <input type="text" value="02"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text" value="01"/> Alumni <input type="text" value="01"/> Others <input type="text" value="01"/>	
2.12	Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, mention the amount <input type="text" value="-----"/>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- The Department of Gandhian Studies organised Five Day workshop on Leadership and Advocacy with the collaboration of Rajiv Gandhi National Institute of Youth Development, Regional Centre Chandigarh from 14 October to 18 October, 2015.
- Seminar on 'Smoke Free Diwali' organised by the Department of Gandhian Studies on 7th November, 2015
- Seminar on Career Guidance & Counselling held on 2nd May, 2016 by C.A. Balbir Singh, Quantum Paper Mill
- Seminar on NAAC Affairs held on 11th May, 2016 by Dr. Renu Vig, Professor, U.I.E.T., P.U. Chandigarh.

2.14 Significant Activities and contributions made by IQAC

For the smooth functioning of the college, different committees consisting of the staff members such as Discipline committee, Media committee, Hostel committee, Purchase committee, Research and Development committee, College Development committee etc. are formed. They look after the college affairs according to their responsibilities.

The IQAC planned certain best practices in the college in co-ordination with various committees in general and college developmental committee in particular. Different departments which did not have separate staff rooms for their departments were provided with staff rooms. For example, the Departments of Mathematics, Punjabi, and Economics were provided with staff rooms. The Departments were also equipped with projectors, computer and internet facility. Target-oriented works were undertaken and completed by the end of the year. New toilets for the common staff room as well as students were constructed. Coaching for the IELTS was started in collaboration with “**Babuji Hari Singh Basi Entrepreneurship Centre**” in the college on the demand of students and general community.

2.15 Plan of Action by IQAC/Outcome

Plan of action:

1. To carry on with the process of reaccreditation of the college by the NAAC.
2. The IQAC cell will regularly frame the academic plan for all departments and check the progress from time to time. Regular updates of their progress will be taken from all the departments.

3. Faculty members will be encouraged to pursue research activities by providing them financial help with the permission of the management.
4. Different competitions for the students such as debates, quiz competitions, poster making competitions, sports competitions, cultural contests etc. will be conducted from time to time.
5. To organize extension lectures workshops and seminars with the help of concerned departments.
6. New teaching techniques based on educational technology will be introduced.
7. Tutorials for all classes will be introduced.
8. Three national level conferences, one each by the Department of Punjabi in collaboration with the Punjabi Sahit Academy, Ludhiana, the Department of Physics and the Department of Political Science, will be organized during 2016-17.
9. Annual Prize Distribution function will be organised for meritorious and outstanding students.
10. Annual convocation will also be organised to award of degrees to the students.
11. *Swacch Bharat Abhiyan* will be introduced at college level.
12. The Honesty Shop is going to be installed at girls hostel for provide stationery and other articles of daily need.

Achievements:

- ✓ Educational and industrial visits were organized for commerce and other students.
- ✓ New titles were added to the college library.
- ✓ The computer and internet system of the college were also extended.
- ✓ Extension lectures were organized by the Department of Commerce.
- ✓ Class tests were held at regular intervals.

2.15 Whether the AQAR was placed in statutory body? **No**

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	14		14	
UG	8		5	
PG Diploma	1		1	
Advanced Diploma				
Diploma	1		1	
Certificate	1		1	
Others				
Total	25		22	

Interdisciplinary				
Innovative	2			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **CORE & ELECTIVE OPTIONS**

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	PG-14, UG-08, D.PEd.-01, PGDCA-01
Trimester	N/A
Annual	B.A./B.Sc./B.Com-III

1.3 Feedback from stakeholders*
(On all aspects)

Alumni

Parents

Employers

Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Feedback Performa attached as Annexure –I)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus of various departments is changed by Panjab University, Chandigarh.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	49	42	07	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	-	-	-	-

2.4 No. of Temporary faculty (Adhoc):

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	25	-
Presented papers	10	25	01
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college is on the way to computerise all the areas concerned with academics right from the admissions to the final assessment of the students. To promote learning, more emphasis is given to the use of computers and internet amongst teachers and students. The power- point presentations, group discussions, extension lectures etc. are followed.

2.7 Total No. of actual teaching days during this academic year

216

(Academic calendar of the university is attached in Annexure-II)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

All university norms are followed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

**RESULT REPORT
DIPLOMA CLASSES**

CLASS	STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTIONS (ABOVE 75%)
D.P.ED. SEM-I	28	Result Awaited				
D.P.ED. SEM-III	19	Result Awaited				
PGDCA	19	12	10	NIL	NIL	2

UG CLASSES

CLASS	STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTIONS (ABOVE 75%)
BA SEM-I	299	299	13	30	256	NIL
BA SEM-III	219	219	15	46	158	NIL
BA-III	198	188	47	59	82	NIL
BSC. NON MED. SEM-I	107	107	14	20	73	3
BSC. NON MED. SEM-II	107	Result Awaited				
BSC. NON MED. SEM-III	91	91	33	26	32	7
BSC. MED. SEM -I	25	25	6	7	12	2
BSC. MED. SEM-III	24	24	8	3	13	NIL
BSC. NON MED. SEM-IV	91	Result Awaited				
BSC NON MED-III	52	52	31	14	7	6
BSC. FD SEM-I	21	21	11	NIL	10	NIL
BSC FD SEM-II	21	Result Awaited				
BSC FD SEM-III	12	Result Awaited				
BSC FD SEM-IV	12	Result Awaited				
BSC FD-III	14	14	14	NIL	NIL	NIL
BCA SEM-I	27	27	1	NIL	26	NIL

BCA SEM-II	27	Result Awaited				
BCA SEM-III	23	23	1	NIL	22	NIL
BCA SEM-IV	24	24	15	09	NIL	NIL
BCA-III	11	11	9	NIL	2	NIL
BCOM SEM-I	127	127	12	28	87	NIL
BCOM SEM-II	112	112	R/A			
BCOM SEM-III	104	104	15	28	61	NIL
BCOM SEM-IV	94	Result Awaited				
BCOM-III	67	67	27	33	07	01
BSC. AGRICULTURE-I (SEM-I)	45	45	10	04	25	01
BSC. AGRICULTURE- II(SEM-III)	36	30	20	02	08	04
BSC. AGRICULTURE- III(SEM-V)	73	72	38	08	20	06
BSC. AGRICULTURE- IV(SEM-VII)	32	27	20	02	10	-
BSC. AGRICULTURE- IV(SEM-VIII)	32	32	24	08	NIL	-
B.P.ED. SEM-I	51	50	24	NIL	NIL	26

PG CLASSES

CLASS	STUDENTS APPEARED	NO. OF STUDENT S PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTI- ONS (ABOVE 75%)
MA ECO. SEM-1	32	32	7	13	12	NIL
MA ECO. SEM-II	32	Result Awaited				
MA ECO. SEM-III	13	13	3	7	13	NIL
MA ECO. SEM-IV	13	Result Awaited				
MA PUNJABI SEM-I	33	33	17	11	5	NIL
MA PUNJABI SEM-II	33	Result Awaited				
MA PUNJABI SEM-III	32	30	11	9	10	NIL
MA PUNJABI SEM-IV	32	Result Awaited				

MSC MATHS SEM-I	52	52	9	8	35	NIL
MSC MATHS SEM-II	52	Result Awaited				
MSC MATHS SEM-III	11	11	NIL	NIL	11	NIL
MSC MATHS SEM-IV	11	Result Awaited				
MA POL. SC.SEM-I	57	57	19	15	23	NIL
MA POL.SC.SEM-II	57	Result Awaited				
MA POL.SC. SEM-III	55	55	34	8	10	3
MA POL.SC. SEM-IV	55	Result Awaited				
MA HUMAN RIGHTS & DUTIES SEM-I	24	24	4	1	19	04
MA HUMAN RIGHTS & DUTIES SEM-II	23	Result Awaited				
MA HUMAN RIGHTS & DUTIES SEM-III	8	8	1	5	2	NIL
MA HUMAN RIGHTS & DUTIES SEM-IV	8	Result Awaited				
MCOM SEM-I	44	44	41	03	NIL	NIL
MCOM SEM-II	44	Result Awaited				
MCOM SEM-III	40	40	37	2	NIL	1
MCOM SEM-IV	40	Result Awaited				
MSC. CHEMISTRY SEM-I	45	45	28	7	10	NIL
MSC. CHEMISTRY SEM-II	45	Result Awaited				
MSC CHEMISTRY SEM-III	35	35	19	7	9	2
MSC CHEMISTRY SEM-IV	35	Result Awaited				
MSC. IND.CHEM. SEM-II	6	Result Awaited				
MSC. IND.CHEM.SEM-IV	6	Result Awaited				
MSC IT SEM-I	19	19	18	NIL	NIL	1
MSC.IT SEM-II	19	Result Awaited				
MSC.IT SEM-III	10	10	6	NIL	2	2
MSC.IT SEM-IV	10	10	8	2	NIL	-
MA HISTORY SEM-I	54	54	1	24	29	NIL

MA HISTORY SEM-III	47	47	5	29	13	NIL
MSC. PHYSICS SEM-I	45	45	14	16	15	1
MSC. PHYSICS SEM-II	45	Result Awaited				
MSC. PHYSICS SEM-III	37	37	24	7	2	1
MSC. PHYSICS SEM-IV	37	Result Awaited				
MSC. INSTRUMENTATION SEM-I	5	Result Awaited				
MSC. INSTRUMENTATION SEM-II	5	Result Awaited				
MSC. INSTRUMENTATION SEM-III	3	Result Awaited				
MSC. INSTRUMENTATION SEM-IV	3	Result Awaited				
MA ENGLISH SEM-I	52	52	NIL	13	39	NIL
MA ENGLISH SEM-II	52	Result Awaited				
MA ENGLISH SEM-III	20	20	NIL	14	6	NIL
MS ENGLISH SEM-IV	20	Result Awaited				
MA HINDI SEM-I	43	33	6	20	7	NIL
MA HINDI SEM-III	23	14	10	4	NIL	NIL

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i. Department wise formal discussions with all the teaching staff members are held.
- ii. The result of House Tests and University exams are discussed with the Principal and plans are devised to improve the academic performance of the students.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	02
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	NIL	02
Technical Staff	06	NIL	NIL	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers are encouraged to

- Participate in seminars and conferences.
- Publish research papers in research journals and related books by providing financial help
- College students are encouraged to contribute in magazine of the college.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	14	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	06	06	Nil
Conference proceedings	03	01	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	-	-	04
	Sponsoring agencies	-	-	-	-	College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
---	-----	-----	----	-----	----	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- i. Blood Donation Camp organized on 16/11/2015
- ii. Anti -Terrorism Peace March organized by the Dept. Of Human Rights & Duties.
- iii. Alumni Meet organized on 30/03/2016
- iv. Educational Tours organized by various departments during the academic year.
- v. Visit to Sant Seechewal by the Department of Human Rights & Duties for environment awareness.
- vi. Three workshops by Babuji Hari Singh Basi Entrepreneurship Centre.
- vii. Visit to the Punjab State Human Rights Commission, Chandigarh by the Department of Human Rights & Duties.
- viii. Visit to the 'Natural Farming' organic farm at Jandiala Guru run by Bhagat Puran Singh Pingalwara Society, Amritsar by the Department of Human Rights & Duties.
- ix. Visit to Kisan Mela at Punjab Agriculture University, Ludhiana by the Department of Agriculture.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	140 Canals	-	-	140 Canals
Class rooms	86	-	Boys Fund	86
Laboratories	17	02	Boys Fund	19
Seminar Halls	02	-	Donation	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	05	-	Boys Fund & Donation	05
Value of the equipment purchased during the year (Rs. in Lakhs)	38,86,981	10,43,186	Boys Fund & Donation	49,30,167
Others	-	-	-	-

4.2 Computerization of administration and library

- Automation and Bar coding of Books is in progress.
- E-Journals/Books have been made available through NLIST (INFLIBNET)
- Two reading halls for UG and PG Students.
- Photocopy facility for students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38475	9722766.25	734	278046.75	39209	10000813
Reference Books	996	Included Above	20	Included Above	1016	Included Above
e-Books	125000+	5700	125000	5700	125000	5700
Journals	74	1,77960	1	720	75	178680
e-Journals	6247+	5700	6247+	5700	same	
Digital Database	Nlist-Delnet-Lib Module	226800	Maintenance Charges	17400	3 package	244200
CD & Video	137		20		157	
Others (specify)	153-- Seminar Proceedings 55--Project Reports By Students 10—News Paper	140551.50	2 News paper	2064	12-News Paper	140551.50+22442.50=162994

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	201	04	15	04	----	04	15	N/A
Added	14	---	01	---	----	---	01	N/A
Total	215	04	16	04	----	04	16	N/A

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The Department of Computer Science & IT organizes annual workshops for the staff, both teaching and non-teaching, of the college to upgrade their soft skills and provides need based regular guidance to them. Also internet access is available to all the teaching departments. There are dedicated browsing centres for the students in the computer labs. The administrative office and accounts office are also fully automated. The secretarial staff can access any information about the students on the click of mouse.

4.6 Amount spent on maintenance in lakhs :

i) ICT

4, 77,283

ii) Campus Infrastructure and facilities

35, 20,989

iii) Equipments

10, 43,186

iv) Others

Total:

50, 41,458

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The students are kept up-to-date with the information provided in the college prospectus.
2. Various counselling sessions are conducted for the awareness of the students.
3. Awareness regarding Student Support Services is also provided at the time of counselling.
4. Various student support services available with the college are made known to the students also by putting up notices from time to time by the IQAC.

5.2 Efforts made by the institution for tracking the progression

1. Internal examinations are held on regular basis.
2. Students are given project work and assignments which are assessed by the concerned teachers.
3. Students are made to give presentations on various topics in front of the teachers and other students.
4. Students' results are closely monitored to find out the weak areas where additional efforts are made.
5. Regular class tests are held.
6. Regular discussion sessions are arranged in order to solve the problems faced by the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1790	908	-	92

(b) No. of students outside the state

116

(c) No. of international students

-

Men	No	%	Women	No	%
	1148	41.1		1642	58.9

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	S T	OB C	Physically Challenged	Total
1488	931	03	380	0	2802	1399	995	01	395	0	2790

Demand ratio - 100%

Dropout % 13.69%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. New books, journals, newspapers are provided in the library.
 2. Lectures, seminars, discussions and special classes are arranged for the needy students.

No. of students beneficiaries

All students in the campus

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPSetc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Three workshops on entrepreneurship & skill development were organized successfully and certificates given to students. An IELTS Coaching Centre is being run by the Babuji Hari Singh Ji Basi Entrepreneurship Centre.

No. of students benefitted

90

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	132

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	247	12,51,700
Financial support from government	677	1,49,61,180
Financial support from other sources	21	96,000
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Toilets with all the modern facilities were constructed.
2. Long standing demand of female students for a separate reading hall was fulfilled by making arrangements for them on the first floor of the library.
3. The College students demanded more benches in the classrooms, which were provided.
4. Bus service for girls introduced for remote area.

Criterion – VI

6. Governance, leadership and management

6.1 State the vision and mission of the institution

Shri Guru Gobind Singh Khalsa College, Mahilpur was established in 1946 with the great vision to uplift the socially, economically and educationally deprived people of this rural, backward and kandi area. The mission of the institution is to:

- Become a vibrant knowledge Centre and a Centre of Excellence in teaching, research and extension activities.
- Meet the challenges of the knowledge era and to keep with the pace of knowledge explosion in higher education. The College is committed to inculcate and sustain higher standards of quality in teaching, research, extension and governance catering to the regional, national and global needs.
- Provide excellent learning environment and develop right competencies and attitudes in students to enable them to realize their full potential and contribute to nation building.
- Strive for democratization of education and recognize the importance of sustainable and affordable high quality interdisciplinary educational programmes to meet the capacity building and public service needs of our youth.
- Maintain the highest possible standards in academics by providing competent faculty, ultra-modern infrastructural facilities and the most conducive learning environment.
- Develop multidimensional personality of the students by providing an opportunity to participate in religious, cultural, co-curricular, theatrical, and literary and sports activities.
- Cross-pollinate with new ideas, new technologies, new platforms, and new world-views.
- Develop a scientific temper and a performance culture of pro-active decision-making.
- Strategize to become an epicentre of knowledge, culture, skills and technologies.

6.2 Does the institution has a management system

Yes. The management system is in place. Permanent committees consisting of faculty members are constituted for the whole session to assist the college administration in the smooth functioning of the college. Besides, temporary committees consisting of teaching as well as non-teaching staff are formed whenever a college event is to be organised. There is a proper management committee to manage the college.

6.3 Quality improvement strategies adopted by the institution for each of the following;

6.3.1 Curriculum Development

The curriculum is developed and revised by the Affiliating University.

6.3.2 Teaching and learning

- The college focuses on student-centric teaching strategies. The college has an effective system of student evaluation through which a meaningful teaching and learning is assured. Well -equipped laboratories and digital library provide students with better learning experience aptly supported by inputs from teachers and the student-book ratio is 20:1
- Teachers are encouraged to regularly participate in Faculty Development Programmes.

6.3.3 Examination and evaluation

Mid-term exams and regular tests in the classes are conducted to evaluate the students. Annual and semester exams are conducted by the Panjab University, Chandigarh.

6.3.4 Research and Development

1. Modernization of laboratories 2. Publication of works, seminar lectures 3. Establishing formal and informal linkages with research institutions of repute. 4. Inculcating the spirit of research among students by introducing projects and assignments

6.3.5 Library, ICT and physical infrastructure/instrumentation

The college has a well- established intranet facility within the campus. Unique library software is being used for the maintenance of the library. There is a computerised system for data entry (books, journals, and membership), transaction (issue, return, renewal and fine collection), gate entry and generation of various reports. Our Library subscribes to the INFLIBNET N-List programme. The entire campus has access to the Wi-Fi. Inside the library, nine systems have been provided for the users. Sufficient systems are there for data entry, transaction, and gate register.

6.3.6 Human Resource Management

Human Resource Management with regard to the students is done through various student support services offered by the college. The college has an Anti-Ragging Committee the sole objective of which is planning action and taking measures for the development and preservation of ragging-free environment in the institution. The college lays great emphasis on NCC training as it makes the youth disciplined and patriotic, broadens their outlook and inculcates in them qualities of self-reliance, leadership and determination to serve the nation. The College has its NSS unit which provides opportunities to the youth to understand the current problems of the society. In case of teachers, they attend Refresher courses/ Orientation courses/Winter/Summer schools to update their knowledge. They also participate in seminars/conferences and present/publish their research papers. The Women Grievance Redressal Cell aims at making every effort to prevent sexual harassment and ensure that the female students and employees of the institution enjoy maximum safety, security and 'feel at home' atmosphere in the college.

6.3.7 Faculty and Staff Recruitment

Recruitment of the staff is done as per norms of Panjab University/UGC/Punjab Govt. Permanent staff is recruited through a panel representing the Panjab University, Punjab Government and the college managing committee. Adhoc staff is recruited by the college management committee.

6.3.8 Industry Interaction/Collaboration

Experts from the industry are invited to interact with the students from time to time. Contacts are established with industry to facilitate students' exposure to the latest industrial and technological developments.

6.3.9 Admission of students

Students were admitted for the year 2015-16 as per the rules and regulations of the Panjab University, Chandigarh

6.4 Welfare schemes for

Teaching	Contribution to the PF by the managing committee, provision for Loan, Medical leave facility, special duty leave for participating in Orientation/Refresher courses, attending summer/winter schools and participating in seminars/workshops, Retirement benefits like Gratuity, Leave encashment.
Non Teaching	Contribution to the PF by the managing committee, provision for Loan , Medical leave facility, Retirement benefits like Gratuity, Leave encashment
Students	Several types of scholarships, study tours, cultural activities , organization of annual functions, youth festivals etc.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done?

Yes

6.7 Whether academic and administrative audit has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N/A	No	N/A
Administrative	Yes	Chartered Accountant	Yes	A committee consisting of staff members

6.8 Does the university/Autonomous college declares results within 30 days

For UG Programmes

N/A

For PG Programmes

N/A

6.9 What efforts are made by University/Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the alumni Association

The Alumni Meet was held on March 30, 2016 in which the Alumni and their families participated. The college makes provision for the alumni to enrol with the Alumni Association through direct registration, online registration and on-the-spot registration. Cultural programme was the highlight of the day, which was conducted for the alumni of College.

6.12 Activities and support from the Parent-Teacher Association

N/A

6.13 Development programmes for support staff

Computer literacy programmes/workshops are organized by the Department of Computer Science for support staff.

6.14 Initiatives taken by the institution to make the institution eco- friendly

Cleanliness cum plantation drive in college is carried out on regular basis. The beautification of the campus was undertaken by NSS volunteers as their dream project in their camp.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Workshops and seminars for students.
2. Science departments are well-equipped with internet facility and projectors.
3. Up gradation of Library is in progress.
4. For raising consciousness of the learners about social issues as female foeticide, human rights, smoke free Diwali, gender disparity, the college has organized guest lectures and conducted many programmes.
5. Babuji Hari Singh Basi Entrepreneurship Centre is being run in the college.
6. Blood donation camp sponsored by HDFC Bank.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Class tests were held on regular basis.
2. New books were added to the college library.
3. Educational tours were organized for students.
4. Construction of rooms is in progress.
5. Six new appointments were made against aided posts.
6. New wash-rooms/toilets for students constructed.

7.3 Give two Best Practices of the institution

1. Focus on physical education and sports:-The College was established in 1946. Since then, there have been three football grounds which are a boon to the people of this rural area. This college has nurtured a number of national and international players. The college still pursues this goal and realizes the multiple potentialities and talents of the students. The students of this college hold top positions and have represented the university and the region a number of times. The college football team (men) won the Panjab University Inter College Football Championship (2015-16). The college football team (Women) were runners up, Panjab University Inter College football championship (2015-16). Six players of the college football team were members of the Panjab University football team which won All India Inter University Football Championship (2015-16).

2. Welfare of the needy and the meritorious students:-The College lies in the rural and backward area of Punjab. One of the aims of the college at the time of its inception in 1946 was to provide education to the financially and educationally impoverished people of the area. The college still purses this goal and provides quality education to the needy. The college extends help to the deserving students of the economically weaker sections and provides scholarships to the meritorious students for motivation from time to time.

7.4 Contribution to environmental awareness / protection

1. Tree plantation
2. Solar panels in hostels
3. Cleanliness drives
4. Maintenance of lawns and gardens

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

1. Positions in sports activities at university and national levels.
2. Commitment by the management and the faculty towards quality education.
3. Green and pollution- free environment in 28 acres campus.
4. The college, with its well- maintained playgrounds and coaching facilities, serves as a lifeline of Mahilpur which is known as the Nursery of Football in Asia.
5. Wi-Fi connectivity and computerized library.

8. Plans of institution for next year

1. To be a model college campus in terms of sustainability, usage of non-conventional energy and water and recycling of materials.(Department of Agriculture is working on solid waste management system)
2. To install roof top solar power plant under PSPCL (Net metering policy), Capacity of 2 KW.
3. To connect various departments by Digital Intercom facility (EPAX).
4. Transport facility for girls from remote villages.
5. Vermi composting and organic composting to utilize the bio-degradable wastes of hostel kitchens and college campus.
6. Focus on high impact teaching skills.
7. To establish herbal garden
8. Personality development programmes and communication skills enhancement courses for better employability of students.
9. To connect the college with NGOs to participate in providing education to slum area children.
10. To replace incandescent bulbs by CFL or LED bulbs.
11. Construction of new wash-rooms/toilets for the teaching staff.
12. Renovation of administrative office.
13. Uploading of the Prospectus on the college Website and circulating notices to the staff through E-mails.
14. Make efforts to complete the construction work of Multipurpose Indoor Stadium & Swimming Pool in this academic year.
15. To organise Alumni cum NRI Meet.
16. To organise Inspire Camp for Science students sponsored by Department of Science and Technology (DST)

Name: Prof. Rakesh Kumar



Signature of the Coordinator, IQAC

Name: Dr. Parvinder Singh



Signature of the Chairperson, IQAC