



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>S.G.G.S. Khalsa College, Mahilpur</b>
• Name of the Head of the institution	<b>Dr. Parvinder Singh</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>01884245236</b>	
• Mobile no	<b>9463675767</b>	
• Registered e-mail	<b>sggskcm@live.com</b>	
• Alternate e-mail	<b>parvinder070@gmail.com</b>	
• Address	<b>V.P.O. Mahilpur</b>	
• City/Town	<b>Mahilpur</b>	
• State/UT	<b>Punjab</b>	
• Pin Code	<b>146105</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Semi-Urban</b>	
• Financial Status	<b>UGC 2f and 12(B)</b>	

• Name of the Affiliating University	Panjab University Chandigarh				
• Name of the IQAC Coordinator	Dr. Rakesh Kumar				
• Phone No.	01884245236				
• Alternate phone No.	9463675767				
• Mobile	9888446484				
• IQAC e-mail address	rakeshmehta686@gmail.com				
• Alternate Email address	sggskcm@live.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://sggskcm.org/wp-content/uploads/2023/12/AQAR-2021-22.pdf">https://sggskcm.org/wp-content/uploads/2023/12/AQAR-2021-22.pdf</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sggskcm.org/wp-content/uploads/2023/12/Academic-Calendar-2022-23.pdf">https://sggskcm.org/wp-content/uploads/2023/12/Academic-Calendar-2022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.21	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC		04/04/2016			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
N.A.	N.A.	N.A.	N.A.	N.A.	
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest notification of formation of IQAC		<a href="#">View File</a>			
9.No. of IQAC meetings held during the year		4			

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Various committees consisting of the staff members are formed. They look after the college affairs according to their responsibilities. The IQAC planned certain best practices in the college in coordination with various committees. The Departments were also equipped with projectors, computer and internet facility. New class room were constructed. IQAC organised various activities, seminars and other contest for the overall development of students with collaboration of different departments.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
To complete the construction of Seminar rooms in the Convention Hall Building.	Two new seminar rooms in the Convention hall building has been successfully established with proper amenities.	
To organize the Annual Prize distribution Function in the first week of March, 2023.	The Annual Prize Distribution function was organised on 1st May, 2023.	
To organize the National Seminar in the Post Graduate Department of Political Science and proposal will be send to ICSSR for funding the same.	The National Seminar sponsored by ICSSR was successfully organised by the Department of History with collaboration of IQAC on 29th April, 2023	
<b>13. Whether the AQAR was placed before</b>	No	

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	28/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>One of the pivotal features of the New National Education Policy is to make learning multidisciplinary and interdisciplinary to meet the requirements of the emerging global trends while at the same time focusing on the humanistic development of the child. The privilege and freedom to opt for subjects like Computer Science and mathematics while studying Arts already in place. Our college is all set to offer students the advantages given under the NEP-2020. A number of guest lectures and seminars have been organized in our college to understand the intricacies, opportunities and challenges in adopting the new education system. Our institution is geared up for implementation of new system of education in resonance with the view of fostering multi skilled and versatile pupils. A wide variety of programmes are offered in various streams like Arts, Sciences, Commerce, Fashion Designing, agriculture, Computer Science &amp; IT and Physical Education which will enable the students to have substantial scope of switching in and exposure to extensive areas of knowledge as enunciated in the new policy to be implemented soon. For over a year now, our teachers have been engaged in comprehending fully the impact of NEP-2020 once it is implemented and readying themselves to meet the desired standards.</p>	
<b>16.Academic bank of credits (ABC):</b>	
<p>Academic Bank of Credit pertains to the overall assessment of the student and enables the student to switch streams, subjects thus enhancing multi disciplinary and inter disciplinary. The credits earned by the student can easily be redeemed at any of the institutes in myriad of courses at national as well as international level. The credit system thus bolsters pupils' mobility and freedom to intermittent or continuous studies and widens the scope of</p>	

learning. Our college supports the system of credits and abides by the various rules and regulations set in place by the governing body. The information required from time to time by the higher authorities for initiating the credit system is shared so that the system of credits can be established as and when required under the NEP-2020.

#### **17.Skill development:**

Our college focuses on fostering theoretical knowledge along with practical learning and hand on approach. Many such skill development programmes are in place to facilitate students so that they do not feel lacking when get exposed to real world scenario. The college had collaborations with various industries where students carry out the internships, workshop experience and real life exposure. The college has started vocational under graduate programme like Bachelor of Vocation in Horticulture sciences and preparing students to excel in the latest market trends.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

One of the major prerogatives of the New Education Policy is its emphasis on integration of Indian Knowledge System in the modern learning. Our college has long since felt its importance and has been insisting on inculcation of Indian knowledge system alongwith the contemporary learning through various modes: 1. Insistence on Indian languages as subjects as well as medium of learning is a must in our college, giving rise to manifold benefits like internalizing in the students reverence for motherland, mother tongue and culture. 2. The students are free to take exams in any language they find convenient namely Punjabi, Hindi and English. 3. Punjabi and English are compulsory subjects in all the courses aimed to develop language proficiency and communication skills in the students. 4. The students participate in various cultural activities such as Youth festivals and local programmes which serve to open them to the rich cultural and regional heritage of our state and our nation. Our college has the honour of maximum participation in almost all the items in the youth festival and has been the proud winner of Zonal Youth Festival Overall Trophy for the third consecutive time. 5. The college offers post graduation in Punjabi, Hindi and English that highlights the [prominence given to the role played by language by our institution in recognizing the need for sensitizing youth towards ancient Indian knowledge and culture. 6. The departments of languages organize seminars, guest lectures and workshops at regular basis for further exposure of students to the rich Indian knowledge system.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

All the courses run in our college are outcome based, that is, they intend to achieve the goals. The various courses available in the college can be broadly classified into various categories like Humanities, Sciences, commerce and Performing Arts. In the field of science, different under graduate and post graduate courses in various disciplines are strictly targeted at achieving employment, assimilation into industry or transiting further into higher education and research.

**20.Distance education/online education:**

Distance education is irrelevant to institutions like ours, therefore there is no such courses offered by our college but due to rapid proliferation of online methods of teaching and learning during the past three years, our college has outshone itself in facilitating education through online mode especially in the time of pandemic. A lot of equipment and infrastructure has been installed to serve the purpose of imparting online education to the students. Instant messaging through various online apps, sharing of learning content on various platforms, and receiving feedback from the students are some of the key areas where online mode plays a significant role.

**Extended Profile****1.Programme**

1.1

684

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1

1639

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

0

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	540
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	44
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	19
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	94
Total number of Classrooms and Seminar halls	
4.2	1762055
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	244
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is developed and revised by the Affiliating University. The affiliating university is responsible for developing and revising the curriculum. Mid-term examinations and regular tests in the classes are conducted to evaluate the students. Viva Voce and Oral Examination are conducted on regular basis. Semester examinations are conducted by the Panjab University, Chandigarh.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adopt Panjab University, Chandigarh academic calendar. However college calendar also prepared to perform various academic and other activities as per the mentioned schedule.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

55

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Curriculum is designed and prepared by the affiliating university and the same was adopted by the institution.**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

73

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

##### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://sggskcm.org/wp-content/uploads/2023/12/Students-feedback-report-2023.pdf">https://sggskcm.org/wp-content/uploads/2023/12/Students-feedback-report-2023.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

##### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sggskcm.org/wp-content/uploads/2023/12/Students-feedback-report-2023.pdf">https://sggskcm.org/wp-content/uploads/2023/12/Students-feedback-report-2023.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1639

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

847

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The wide range of continuous assessment components which encompass Daily Home Assignments, Class Assignments, Seminars and Group Discussions, Quizzes, Class Tests and attendance enable effective assessment of learning levels of students.

Faculty members and various committees regularly review the academic process and counsel students to improve their performance to ensure their academic growth. Special measures taken to slow learners are as follows: -

1. Extra classes are arranged. Unlike other institutions where extra class are mostly targeted weakness in English and Mathematics, teachers at our college focus on wide range of subjects and courses. Some colleges have explored for online extra classes; however, we find organize offline extra classes much more efficient and effective in the rural-kandi area of our college. These extra classes prove to be a positive environment for students suffering from low self-esteem, as they encourage the students to ask as many questions as necessary to understand the subject, rather than feeling shy and pressured to learn everything immediately.

2.Short tests are also undertaken to assess the improvement in student's levels of understanding and resolving their queries.

3.Encouraging them to participate in various activities to develop social skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1639	84

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

S.G.G.S Khalsa college, Mahilpur is committed to ensure the holistic development of the students through Student-centric learning processes. The college follows student centric approach to develop students' skills ability. The learning strategies are used by computer science, physics, chemistry, commerce, agriculture and fashion designing departments. Along with this project works, industrial visits and extension lectures are also included in the curriculum. These departments arrange industry visits to getinsight into the internal working of industries. It sensitizes students to the practical challenges that organisation face in the business world. The students are also encouraged to participate in the seminars, presentations, group discussion and quizzes, etc. Guest lectures and workshops are also organized. The mentor-mentee concept develops the good relationship between students and teachers and helps to solve the problems of the students. The appropriate teaching pedagogy is implemented and interactive special lectures are given by the experts to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Admitting the important role of ICT in cogent teaching learning process and amplification of educational opportunities, the college uses a wide range of ICT tools to communicate, create, circulate and manage information. The college provides diverse education services to carry through knowledge to students by using multifarious approaches such as, the college has provision of ICT enabled classrooms and smart classes, LED projectors, digitalized library, audio-visual tools, which enrich and enhance interest and inquisitiveness among students, hence making teaching-learning process effectual and cogent.

To enhance the quality of teaching-learning, the faculty uses various ICT enabled tools-

1. To manage and post course related materials, learning material, quizzes, etc., Google classroom is used.
2. For online teaching-learning process, Google Meet, WebEx Meet, Zoom etc. are used.
3. The online learning environments are designed to train students in open problem-solving activity.
4. PPT's are helpful in improving the effectiveness of teaching-learning process.
5. Study material is shared and class assessment like presentation and tests are taken.
6. Workshops, Faculty development programme and ICT enhance is teaching and learning and makes the teaching effective.
7. Access to online repository like Swayam and e- Pathshala.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and mode. For the transparency in internal assessment, the system of internal assessment is conveyed to the students in time. To ensure proper and effective implementation of the evaluation process, the principal holds regular meetings with the faculty. As per the guidelines of Punjab University, Chandigarh, the students are assessed means for the purpose of internal assessments.

1. Class test.
2. Academic activities like seminar, project, assignment
3. Class attendance
4. Display of result
5. Interaction with students regarding their internal assessment.

The method of internal assessment assists the teachers to evaluate the students more appropriately internal assessment aids to enhance the interest of students towards learning and attending the classes. Moreover, students engage themselves in study through the year.



The seminar, debate and communication skills and instill self confidence in students, which is quite essential to face interviews etc. Hence, the mechanism of internal assessment is transparent and sturdy.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college constituted examination committee to conduct house examination as well as university end semester examination as per the guidelines issued by the affiliating university from time to time and if any grievance is found then the committee resolves it immediately.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated course outcomes and learning outcomes. These are displayed on the college website as well as in college campus and brochure. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The programme outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. These outcomes are verbally communicated to the students by teachers in the classroom directly or indirectly. Course outcomes and learning outcomes depend upon the nature of course and subject concerned. The programme specific outcomes are closely related to the content of the syllabus. The students are encouraged and guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extracurricular activities. Every department plans and conducts all activities in the light of these outcomes. The performance of students in the university examinations and in different internal

examinations is a parameter of outcome assessment. The college tries its level best to inculcate these outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The syllabus and curriculum are developed by the affiliating university. The institution follow the same. However, the institution evaluated the course outcome at internal level or as per the directions of the affiliating university.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

494

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

**design its own questionnaire) (results and details need to be provided as a weblink)**

<https://sggskcm.org/wp-content/uploads/2023/12/Students-feedback-report-2023.pdf>

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Guest lectures/extension lectures/workshops were organized in the college during the session 2022-23 for the creation and transfer of knowledge from one resource to another and to create awareness among students regarding current affairs and other aspects of different subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

05

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

**Extension lectures on different themes which are directly or indirectly related with community development, economic issues, social issues for the holistic development of the students.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

04

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

245

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching learning purpose. The classrooms, smart rooms, e classrooms and well equipped science and computer labs are also available in the campus. Students can also join various games alongwith their study.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The instituion has Multipurpose Indoor Hall and two playgrounds, Basketball, Volleyball court, table tennis and fully updated Gymnasium facility for students to promote sports and cultural activities. Seperate room for the training of musical instruments to students was also established in the campus



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29917623

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Computerized Library (by Campus Analyzer Library Software) has modules like acquisition, circulations, stock management,

subscription, building, reports. College Library has 49947 books, 295 CDs, 42 journals & magazines, and 11 newspapers. Digital collection includes e-books 60,00000 (Through N-List), 7526585 (Through NDL), 3800000 (Through DELNET). Library has 12 computers and computers to access e-resources and databases. Library has 04 Printers, 01 Photostat machine, 01 Lamination machine. CCTV cameras have been installed in library hall. College library is enriched with a rich collection of books, periodicals (journals & magazines), e-books, e-journals, online databases, newspapers. The library consists of sections namely Circulation Counter, Book Check post section, Stack Area, Reference Section, Two Reading Halls, Baggage Area, Newspaper Section, Periodical Section.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**379753**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

95

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Well equipped computer labs are available in the college campus with internet connectivity. Total three labs are equipped with a wide range of licensed system software and application software. The entire campus is connected with internet wifi connection. The students and faculty members can carry out their academic and other work easily. Lab assistants are also available to support students and faculty in their queries. Computers are also well configured and adequate RAM facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

244

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

29917623

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library and reading rooms are equipped with impressive stock of books, journals, magazines and eresources for students and faculty members to support the learning process. • Automation and Bar coding of Books is completed. • EJournals/Books have been made available through NLIST (INFLIBNET) National Digital Library • Photocopy facility for students. • College Office, Library and the entire administrative processes are completely computerized and interlinked

with LAN connection. • Wifi enabled campus • University correspondence is in digitalized mode (Online Entry of Internal Marks) • Computer and internet facility round the clock • Internet access in boys and Girls hostel • WiFi Enabled Campus • Value added Course relevant to their subjects • Faculty Development Programmes and workshops in emerging area for faculty

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

157

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

23

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

05

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

39

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

05

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0



File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The students are actively participated in various co-curricular and extracurricular activities. The student council was also established to redress any grievances received from the students. The students are also actively involved in the various academic and other functions organized by the institution from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

51

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has alumni association and alumni meets were organized in each academic session from the past few years. In the academic session 2022-23 Alumni Meet was organized on 26/03/2023. But association is not registered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective with the vision and mission of the institution. Shri Guru Gobind Singh Khalsa College, Mahilpur was established in 1946 with the great vision to uplift the

socially, economically and educationally deprived people of this rural, backward and kandi area. The mission of the institution is to: Become a vibrant knowledge Centre and a Centre of Excellence in teaching, research and extension activities. Meet the challenges of the knowledge era and to keep with the pace of knowledge explosion in higher education. The College is committed to inculcate and sustain higher standards of quality in teaching, research, extension and governance catering to the regional, national and global needs. Provide excellent learning environment and develop right competencies and attitudes in students to enable them to realize their full potential and contribute to nation building. Strive for democratization of education and recognize the importance of sustainable and affordable high quality interdisciplinary educational programmes to meet the capacity building and public service needs of our youth. Maintain the highest possible standards in academics by providing competent faculty, ultra-modern infrastructural facilities and the most conducive learning environment. Develop multidimensional personality of the students by providing an opportunity to participate in religious, cultural, co-curricular, theatrical, and literary and sports activities. Cross-pollinate with new ideas, new technologies, new platforms, and new world-views. Develop a scientific temper and a performance culture of proactive decisionmaking.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership pattern of the institution is democratic and participative style. Teaching and non-teaching staff have authorise to do the work in the good faith of the instituion on their own way. An optimum level of decentralization exist in the administrative set up of the institutions. Various committees has been formed to perform various duties

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In each academic session, college calendar was prepared and all the academic and other activities were managed and organized as per the calendar.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Human Resource Management with regard to the students is done through various student support services offered by the college. The college has an Anti-Ragging Committee the sole objective of which is planning action and taking measures for the development and preservation of ragging-free environment in the institution. The college lays great emphasis on NCC training as it makes the youth disciplined and patriotic, broadens their outlook and inculcates in them qualities of self-reliance, leadership and determination to serve the nation. The College has its NSS unit which provides opportunities to the youth to understand the current problems of the society. In case of teachers, they attend Refresher courses/ Orientation courses/Winter/Summer schools to update their knowledge. They also participate in seminars/conferences and present/publish their research papers. The Women Grievance Redressal Cell aims at making every effort to prevent sexual harassment and ensure that the female students and employees of the institution enjoy maximum safety, security and 'feel at home' atmosphere in the college. Recruitment of the staff is done as per norms of Panjab University/UGC/Punjab Govt. Permanent staff is recruited through a

panel representing the Panjab University, Punjab Government and the college managing committee. Adhoc staff is recruited by the college management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes for the teaching staff includes Contribution to the PF by the managing committee, provision for Loan, Medical leave facility, special duty leave for participating in Orientation/Refresher courses, attending summer/winter schools and participating in seminars/workshops, Retirement benefits like Gratuity, Leave encashment etc. Welfare schemes for non-teaching staff includes Contribution to the PF by the managing committee, provision for Loan , Medical leave facility, Retirement benefits like Gratuity, Leave encashment etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching and non-teaching staff gets increments and other emoluments as per the rules prescribed by regulatory bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Efforts are made for optimization of available resources and utilization of fund/resources to be made only after proper evaluation of its requirements and as per approval from designated authority by following the due procedures. For optimization of available fund/resources, the Institute follows budgeting for revenue and capital expenses both with expected cash flow/frequency. The strategies for optimal utilization of resources include - a)

Preparation of budget. b) Allocation of fund to various activities which requires prior approval and routed through designated committee for due diligence. c) Close monitoring on expenses against budget and variance reasoning d) Centralized purchases Best Practices for utilization of resources: The Board of Accounts discuss and evaluate the budget proposals of each department and consolidate for the institute and forward to the Board of Management for approval. There is special emphasis on ensuring that money is expended on the purposes for which it is budgeted. Corrective actions are prescribed and approved by competent authority and periodically appraised to the Board of Accounts. To ensure cost effective purchases, all purchases are routed through centralized purchase department as per designated authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College resources are properly utilized and funds collected from various sources are effectively managed for the welfare of all the stakeholders of the institution. The student tuition fee is the major source of income for the institute. Fees are charged as per the university and government norms from students of various granted and self financed courses. Along with tuition fee, research grants



from various Government and Non-Government agencies, consultancy projects and funding from alumni are add on resources for mobilization of funds. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. The College receives salary grant from the State Government. For this, annual budget of the estimated salary grant required is prepared and sent to the state government. This grant includes salaries of the full time permanent teachers and non-teaching staff as well as part-time teachers working on granted posts. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) is constituted by the Principal in the College has contributed significantly for institutionalizing the quality assurance strategies and processes. The Cell aims at developing a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The primary objective of the IQAC is the promotion of internalization and institutionalization of quality enhancing initiatives by inculcating the sense of belonging and participation in all the constituents of the institution i.e. management, staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through meetings of IQAC. Appropriate steps has been taken to improve the teaching learning steps wherever necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution ensures fair treatment for both women and men in terms of rights, benefits and opportunities. (I) Safety and security: 1) Female staff with 24x7 CCTV surveillance 2) Restricted entry of outsiders 3) ID checking at the gate 4) 24x7 ambulance facility 5)

**Adoption of Covid appropriate behaviour.**

(II) Specific facilities for women (a) Women Cell has been established to deal the problems faced by girl students and to solve them. (b) Construction of common rooms for girls. Festivals related to women like Teej and International Women Day are the regular feature of the college to boost confidence and motivate the teaching and non-teaching women staff of the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Agriculture dept. started an experimental project of organic compost along with the traditional method of compost. Two cemented bins have been constructed in campus area opposite to faculty residence. The dimensions for the bins are measuring length 7'1", width 3'2" and depth 3'2". All the necessary arrangements - covering top, rake,

tub, masks, gloves etc. were made. Dustbins with instructions (pasted on them) were kept in various places- girl's hostel, boy's canteen, agriculture experimental farm, physical grounds Library and administrative lawns for grass clippings and administrative office for waste papers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
--	-----------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>
---	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Building inclusive environment improves performance and also pays off in recruitment, retention, and better teamwork. Besides being the right thing to do and stimulating better individual and team performance, building conducive atmosphere pays off handsomely for organizations by helping them attract and retain the most diverse and talented employees as well as creating most symbiotic conditions for growth. Our college has conducted extension lectures in diverse areas for increasing their environmental and ethical awareness. These extension activities are targeted towards enabling a holistic environment for student development. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The University celebrates cultural and regional festivals like Youth Festivals etc. to foster talent and teach tolerance and harmony to the students. The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religions, regions are studying without any discrimination.. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The Institution sensitizes the students and the employees of the institution to the constitutional obligations about moral values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, lean water, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days such as National Science Day, Shaheed S.Bhagat Singh Ji's Birthday, Teachers' Day, National Sports Day, International Women Day, Yoga Day, Teej Festival etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Best Practice-1: Well Established NCC Wing

**Objective :** To develop spirit of selfless service.

**The context:** The NCC unit aims to motivate youths with leadership qualities in all the fields of life.

**The Practice:**

In June 2023, two NCC cadets attended Ek Bharat Shreshtha Bharat camp organized at Guntur, Andhra Pradesh.



One NCC cadet of the college was selected for the National Thal Sainik camp, Delhi after participating in eight camps consecutively.

Two NCC cadets of the college have been selected for Pre-RDC camp, Ropar in this year.

Evidence of Success: Certificates, Medals & Mementoes.

Problems encountered and resources required: Awareness among the rural students about importance of NCC.

## 2. Title of the Best Practice-2: Active Participation in Cultural Activities

Objective: To promote art, culture, and mutual respect.

The Context: Institution aims to serve as a promoter of social peace as well as cultural growth and compassion.

The Practice: The institution is actively contributing in conserving art and culture by not only hosting the youth festivals but also winning the Zonal Youth Festival Trophy consecutively three times.

Evidence of success: Certificates & Mementoes

Problems encountered and resources required : Declining Gross Enrolment Ratio of the students and

File Description	Documents
Best practices in the Institutional website	<a href="http://sggskcm.org/iqac">sggskcm.org/iqac</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SGGS Khalsa college, Mahilpur promotes physical education and sports in the form of various activities and tournaments on regular basis e.g. in the form of inter college football tournaments. There is a club named Principal Harbhajan Singh Memorial Sporting Club in the memory of the first principal of the college, S. Harbhajan Singh. Every year, a national level football tournament is organized in the

month of February in which teams from throughout India participate in three categories viz; Club category, college category and school category. Our college fully participate in the tournaments. Our students also participate in inter university, state and national levels.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To organize Panjab University Inter College Football Tournament in the College in the last week of October, 2023.
- 2.To organise Reearch Scholars Meet in the month of April 2024 withcollaboration of Indian Science Congress (Punjab Chapter)
3. To organize the Annual Covocation in the last week of February,2024.
4. To celebrate District Level National Science Day on 28 Februray , 2024 sponsored by Punjab ScienceCongress.
5. To organize one day National Seminar in the month of April, 2024 by the Departments of History and Political Science.