Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	S.G.G.S. KHALSA COLLEGE, MAHILPUR
Name of the head of the Institution	Dr. PARVINDER SINGH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01884245236
Mobile no.	9463675767
Registered Email	sggskcm@live.com
Alternate Email	parvinder070@gmail.com
Address	V.P.O.- MAHILPUR DITT.-HOSHIARPUR (PUNJAB)
City/Town	MAHILPUR
State/UT	Punjab
Pincode	146105

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. RAKESH KUMAR**
Phone no/Alternate Phone no.	**01884245235**
Mobile no.	**9888446484**
Registered Email	**sggskcm@live.com**
Alternate Email	**rakeshmehta686@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sggskcm.org

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sggskcm.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.70**	**2011**	**16-Sep-2011**	**15-Sep-2016**
2	**A**	**3.21**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**04-Apr-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Seminar on	**16-Nov-2018**	**150**

Revamping Indian Education System: Issues & challenges sponsored by NAAC, Bangalore	01	
Celebration of National Science Day	28-Feb-2019 01	450
One day Basic Training Programme on Human Rights sponsored by National Human Rights Commission, New Delhi	08-Mar-2019 01	120
Faculty Development Programme on Yoga Training	23-Apr-2019 04	35

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S.G.G.S. KHALSA COLLEGE, MAHILPUR	STAR COLLEGE SCHEME	D.B.T. GOVT. OF INDIA	2019 5	2800000
S.G.G.S. KHALSA COLLEGE, MAHILPUR	B.VOC. DEGREE PROGRAMME (NSQF)	U.G.C.	2019 5	43300000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

For the smooth functioning of the college, different committees consisting of the staff members are formed. They look after the college affairs according to their

responsibilities. The IQAC planned certain best practices in the college in coordination with various committees. The Departments were also equipped with projectors, computer and internet facility. New class room were constructed.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Establishment of Gurdwara Sahib to inculcate moral, religious and spiritual values among students.	The work is under process and will be completed in the beginning of the session.
Introduction of Rain Harvesting system and drip irrigation system.	Rain Harvesting system was successfully installed.
. To organise International Conference by Post Graduate Department of Punjabi.	The Posat Graduate Department of Punjabi wwas successfully organized two day International Conference with the collaboration of Punjab Kala Parishad, Chandigarh
Establishment of parking area for staff vehicles.	Separate parking facilities has been introduced
Development of indoor sports stadium infrastructure.	Addition in the sports equipment has been done.
College has applied for STAR COLLEGE SCHEME.	The college has been granted under Star College scheme by DBT, Govt. of India
Inviting proposals under the UGC scheme for providing skill based education under National Skill Qualification Framework (NSQF).	The college has been granted to run B.Voc. Horticulture Science years degree course by the UGC
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Feb-2019
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes. The management system is in place. Keeping in view the demands of changing trends, innovative steps are taken frequently. Permanent committees consisting of faculty members are constituted for the whole session to assist the college administration in the smooth functioning of the college. College Guidance and Counselling Cell has been formed to facilitate students. Besides, temporary committees consisting of teaching as well as nonteaching staff are constituted whenever a college event is to be organised. There is elected management committee to manage the college affairs.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is developed and revised by the Affiliating University. The affiliating university is responsible for developing and revising the curriculum. Mid-term examinations and regular tests in the classes are conducted to evaluate the students. Viva Voce and Oral Examination are conducted on regular basis. Semester examinations are conducted by the Panjab University, Chandigarh.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	**Horticulture**	**01/09/2018**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Add on Courses	23/07/2018	91

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback is collected from different stakeholders and action has been taken by the Management/Principal of the institution after analysing this. Appointment of Class representatives and to enhance the classroom amenties were done on the basis of feedback received from students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1280	579	47	47	47

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
112	58	3	6	3	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

N/A

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	20	5	0	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Midterm examinations and regular tests in the classes are conducted to evaluate the students. VivaVoce and Oral Examination are conducted on regular basis. Semester examinations are conducted by the Panjab University, Chandigarh.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college adopted the university calendar for academic and other purpose. However, the college also prepare annual college calendar for the purpose of organising various activities in the campus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sggskcm.org/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

Commerce	2
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	39	34	5	3
Presented papers	36	49	5	2
Resource persons	1	2	0	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Internship	Shree Vaishno Agency, Baleno, Jalandhar ByePass Road, Ludhiana	01/01/2019	30/01/2019	11
Academic	On the Job Training	TCIL, Chandigarh SLR Infotech Pvt. Ltd. Chandigarh	01/01/2019	31/05/2019	07
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Campus Analyzer	Fully	3.5	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	46831	10537530	938	335973	47769	10873503
Journals	81	182124	2	2000	83	184124
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others

							(MGBPS)	
Existing	228	4	17	4	0	4	16	4	0
Added	0	0	0	0	0	0	0	0	0
Total	228	4	17	4	0	4	16	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
http://campus_activities/	http://campus_activities/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library and reading rooms are equipped with impressive stock of books, journals, magazines and eresources for students and faculty members to support the learning process. • Automation and Bar coding of Books is completed. • EJournals/Books have been made available through NLIST (INFLIBNET) National Digital Library • Photocopy facility for students. • College Office, Library and the entire administrative processes are completely computerized and interlinked with LAN connection. • Wifi enabled campus • University correspondence is in digitalized mode (Online Entry of Internal Marks) • Computer and internet facility round the clock • Internet access in boys and Girls hostel • WiFi Enabled Campus • Value added Course relevant to their subjects • Faculty Development Programmes and workshops in emerging area for faculty and students. • Skill up gradation programme for technical faculty.

http://sggskcm.org/contact-us/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Post Matric Scholarship Scheme for SC Students**	**160**	**5237453**
Financial Support from Other Sources			
a) National	**Harbhajan Singh Memorial Trust**	**16**	**64000**
b)International	**Sarbat Da Bhala**	**18**	**231649**

	Charitable Trust		
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Profiltey Consultancy Pvt. Ltd.	**25**	**12**	**LPU Job Fair**	**21**	**0**
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**4**
GATE	**1**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Football Championship	University	520
Athletic Meet	College	282
Teej Festival (Cultural Activity)	College	250
Aagaaz/Ehsaas	Institution Level	22
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. The College Prospectus is primary source of information about the college for the students. 2. Various counselling sessions are conducted for the awareness of the students. 3. Awareness regarding Student Support Services is also provided at the time of counselling. 4. Various student support services available with the college are made known to the students also by putting up notices from time to time by the IQAC. 5. Flex boards carrying vital information are put up at various places in the college campus for the facilitation of the students. 6. Pamphlets/Leaflets are distributed from time to time to acquaint students of any new courses, facilities etc. 7. Advertisements in different newspapers are made to inform the students society. 8. Students are motivated to check the college website frequently which is kept uptodate with vital information. 9. Grievance Redressal Cell mechanisms is established in the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

187

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

No such meetings has been organized during the academic session 201819.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Different committees were constituted for the smooth functioning of various cell working in the college. Every function organised in the college campus was broadly discussed with the staff members and final draft will be prepared for the function after getting consensus of the concerning departments. The purpose of this practice are to promote participative management concept in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is developed and revised by the Affiliating University. The affiliating university is responsible for developing and revising the curriculum.
Teaching and Learning	• The teaching faculty focuses on various teachinglearning strategies to create congenial learning environment. The college has an effective system of student evaluation through which a meaningful teaching and learning is assured. Well equipped laboratories and digital library provide students with better learning experience aptly supported by inputs from teachers and the studentbook ratio is 20:1 • Teachers are encouraged to regularly participate in Faculty Development Programmes.
Examination and Evaluation	Midterm examinations and regular tests in the classes are conducted to evaluate the students. Viva Voce and Oral Examination are conducted on regular basis. Semester examinations are conducted by the Panjab University, Chandigarh.
Research and Development	1. Modernization of laboratories 2. Publication of works, seminar lectures 3. Establishing formal and informal linkages with institutions of repute. 4. Inculcating the spirit of research among students by introducing projects and assignments. 5. Organization of visits and workshops for students.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a well established intranet facility within the campus. Unique library software is being used for the maintenance of the library.

	There is a computerised system for data entry (books, journals, and membership), transaction (issue, return, renewal and fine collection), gate entry and generation of various reports. Our Library subscribes to the INFLIBNET NList programme and also access to National Digital Library. The entire campus has access to the WiFi. Inside the library, nine PCs have been provided for the users. Sufficient systems are there for data entry, transaction, and gate register.
Human Resource Management	Human Resource Management with regard to the students is done through various student support services offered by the college. The college has an AntiRagging Committee the sole objective of which is planning action and taking measures for the development and preservation of raggingfree environment in the institution. The college lays great emphasis on NCC training as it makes the youth disciplined and patriotic, broadens their outlook and inculcates in them qualities of selfreliance, leadership and determination to serve the nation. The College has its NSS unit which provides opportunities to the youth to understand the current problems of the society. In case of teachers, they attend Refresher courses/ Orientation courses/Winter/Summer schools to update their knowledge. They also participate in seminars/conferences and present/publish their research papers. The Women Grievance Redressal Cell aims at making every effort to prevent sexual harassment and ensure that the female students and employees of the institution enjoy maximum safety, security and 'feel at home' atmosphere in the college.
Industry Interaction / Collaboration	Experts from the industry are invited to interact with the students from time to time. Contacts are established with industry to facilitate students' exposure to the latest industrial and technological developments.
Admission of Students	Students were admitted for the year 201819 as per the rules and regulations of the Panjab University, Chandigarh

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	Computer literacy programmes/workshops are organized by various departments regarding current issues.
Administration	Registration details and examination related record has been sent to the affiliating university online for the purpose of reducing the delay.
Finance and Accounts	The accounts of the institution are also maintained as per the norms prescribed by University from time to time.
Student Admission and Support	The admission committee has been constituted for the smooth functioning of admission process in the college. Several types of scholarships, study tours, cultural activities , organization of annual functions, youth festivals etc. for the up gradation of knowledge and skill of the students.
Examination	The examination are conducted by the college as per the Panjab University, Chandigarh.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
47	47	40	40

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Contribution to the PF by the managing committee, provision for Loan, Medical leave facility, special duty leave for participating in Orientation/Refresher courses, attending summer/winter schools and participating in seminars/workshops, Retirement benefits like Gratuity, Leave encashment.	Contribution to the PF by the managing committee, provision for Loan , Medical leave facility, Retirement benefits like Gratuity, Leave encashment	Several types of scholarships, study tours, cultural activities , organization of annual functions, youth festivals etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit are conducted by the accounts department and a committee consisting of the teaching staff from the Department of Commerce. External audit was conducted from notified Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Chartered Accountant	Yes	Accounts/Audit committee of the College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

N/A

6.5.3 – Development programmes for support staff (at least three)

Provident Fund, Computer Literacy Health Insurance Cover.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The seperate well equipped I.Q.A.C. Office was constructed in the college. 2. Many teachers has been enrolled for Ph.Ds. 3. The college teachers has been applied Major research projects and is under process. 4. The concept of departmental libraries has been implemented and some of the PG Departments has maintained libraries in their departments..

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One day NAAC sponsored National Seminar on 'Revamping Indian Education System: Issues Challenges' was organised by the Internal Quality Assurance Cell (I.Q.A.C.)	16/11/2018	16/11/2018	16/11/2018	150

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness on women legal rights and constitutional rights	02/01/2019	08/01/2019	75	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Panel Setup in the Boys and girls Hostel in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Labour Day	**01/05/2019**	**01/05/2019**	**50**

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation: The College organises tree plantation drive with the collaboration of NSS unit and Department of Agriculture to inculcate the values of plantation among the students and the faculties. 2. Water Harvesting: The College has adequate facilities to collect the rain water for the purpose of water conservation. 3. Use of renewable energy: Solar energy used in the hostels and other areas. 4. Energy conservation: The glass windows of the classrooms facilities the maximal utilization of natural light. The traditional lighting systems are replaced with CFL lighting system. Switching off the electrical equipments when not in use. 5. Solid Waste Management: Organic Composting Unit working out of the Department of Agriculture. The main aim of this practice is to utilize the waste produicts of the college from various resources along with to provide good quality compost for the college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Health Insurance Scheme for employees The college management has started health plan for all the employees of college with the collaboration of Bharti AXA. Bharti AXA provides for eventualities arising out of hospitalization. This medical plan covers pre and posrhospitalization expenses of all major diseases and critical illness. It is the best step taken by the college management to secure the health benefits of all the staff members. Every person who is insured has to notify Paramount within 24 hours of hospitalization in case of emergency and 48 hours prior to any planned hospitalization. This plan covers more than 450 hospitals all over India. It is a cashless medical insurance and the person need not to carry or worrying about the cash. So, the college management is taking care about every single person who is working in the campus. The valued the services of every employee who is working for the smooth running of the institution. In conclusion, College is running due to employees and the employees are running their families with the help of college

management. So, Bharti AXA health insurance is a good step for the college staff. 2. International Punjabi Conference Twoday International conference was organised on 8th9th February, 2019 by the Post Graduate Department of Punjabi of S.G.G.S. Khalsa college, Mahilpur with the guidance and collaboration of Punjab Kala Parishad.Tmajor aim of this conference was to excdel the Punjabi language, its literature and culture. Many eminent personalities from different Universities of India and abroad participated in this conference. The keynote was addressed by Punjabi's famous poet Dr. Surjit Pattar. He further said that these type of conferences which held on college level promotes mother language, its literature and culture. And it also helps to make aware the new generation about its culture. During this roundabout forth research papers were presented which were related to Punjabi Poetry, Novel, Play and Story. A play named 'Bulla' was staped under the guidance of Dr. Kewal Dhaliwal which was loved by the audience. During this Ten publishers organised 'Pustak Mela' in which books were sold of above one lac rupees. In conclusion, this conference helped a lot of the literature lovers and students to flourish them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://sggskcm.org/iqac/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) The College was established in 1946.Since then, there have been three football grounds which are a boon to the people of this rural area. This college has nurtured a number of national and international players. The college still pursues this goal and realizes the multiple potentialities and talents of the students. The students of this college hold top positions and have represented the university and the region a number of times. The college football team (men) won the Panjab University Inter College Football Championship (201516). The college football team (Women) were runners up, Panjab University Inter College football championship 201516, 201617 201718. Six players of the college football team were members of the Panjab University football team which won All India Inter University Football Championship in 201516. The college also organises Panjab University Inter college football championship from time to time. The students of this college also excel in other fields of sports.

Provide the weblink of the institution
http://sggskcm.org/iqac/

8.Future Plans of Actions for Next Academic Year

1. International conference on Multi Disciplinary Conference in the month of Feb. 2020 2. Annual Prize Distribution Function 3. Celebration of 550th Birthday of Shri Guru Nanak Dev Ji 4. Extension of Laboratories in the Department of Chemistry 5. Computer Lab in the Department of Commerce 6. Extension of Building upto 2nd floor upside the convention hall 7. National seminar Department of agriculture and Economics 8. Addition in the Water Recharge System