

S.G.G.S KHALSA COLLEGE MAHILPUR

HOSHIARPUR, PUNJAB



INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Session 2014-15

**The Annual Quality Assurance Report (AQAR) of the IQAC
(Session 2014-15)**

Part – A

1. Details of the Institution

1.1 Name of the Institution	S.G.G.S. KHALSA COLLEGE, MAHILPUR
1.2 Address Line 1	V.P.O.- MAHILPUR
Address Line 2	DISTRICT- HOSHIARPUR
City/Town	MAHILPUR
State	PUNJAB
Pin Code	146105
Institution e-mail address	sggskcm@live.com
Contact Nos.	01884-245236
Name of the Head of the Institution:	Dr. PARVINDER SINGH
Tel. No. with STD Code:	01884-245235, 246235
Mobile:	094636-75767
Name of the IQAC Co-ordinator:	Prof. RAKESH KUMAR

Mobile:

098884-46484

IQAC e-mail address:

Rakeshmehta686@gmail.com

1.3 NAAC **Track ID** (For ex. MHCOGN 18879)

N/A

1.4 NAAC **Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)

EC/56/A&A/135 dated September 16, 2011

1.5 Website address:

www.sggskcm.org

Web-link of the AQAR:

www.sggskcm.org/iqac/AQAR2014-15.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.70	2011	5 years

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

04/04/2016

1.8 AQAR for the year

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2011-12 submitted on 22/08/2016
- ii. AQAR 2012-13 submitted on 22/08/2016
- iii. AQAR 2013-14 submitted on 22/08/2016

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science/ Applications, Agriculture, Fashion Designing, Two Innovative Programmes

1.12 Name of the Affiliating University (*for the Colleges*)

Panjab University, Chandigarh

1.13 Special status conferred by Central/ State Government - UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="07"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3	No. of students	<input type="text" value="01"/>
2.4	No. of Management representatives	<input type="text" value="01"/>
2.5	No. of Alumni	<input type="text" value="01"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8	No. of other External Experts	<input type="text" value="01"/>
2.9	Total No. of members	<input type="text" value="15"/>
2.10	No. of IQAC meetings held	NIL
2.11	No. of meetings with various stakeholders:	No. <input type="text" value="-"/> Faculty <input type="text" value="-"/>
	Non-Teaching Staff <input type="text" value="-"/> Students <input type="text" value="-"/> Alumni <input type="text" value="-"/> Others <input type="text" value="-"/>	
2.12	Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, mention the amount <input type="text" value="-"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>
2.13	Seminars and Conferences (only quality related)	
	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	

Total Nos. International National State Institution Level
(ii) Themes

1. A seminar to make students cautious of the spreading corruption was organized in the convention hall with the help of the Vigilance Department, Punjab on 30 Oct, 2014.
2. Guru Gobind Singh Study Circle Unit of the college organized a seminar on 'Inculcating Moral Values among Students' on 18 February, 2015.
3. On 20th February 2015, Department of Commerce in collaboration with the Village Life Improvement Foundation organized a workshop on entrepreneurship to acquaint the students with vocational training.
4. The College Management organized NRI Meet in the College convention hall in February, 2015.
5. One Day UGC sponsored National Seminar on "Women Rights & Gender Equality" was organised by the P.G. Department of Political Science on 7th March, 2015.

2.14 Significant Activities and contributions made by IQAC

1. Zonal Youth Festival was held in the college campus from 15 Oct – 18 Oct 2014.
2. Scholarship cheques were given to the needy and meritorious students in the college by Principal Harbhajan Singh Memorial Trust.
3. A blood donation camp was organized in the college campus by Bhai Ghanaiya Ji Blood Bank and Charitable Trust.
4. The book entitled 'Sangeet Abhilasha' by Dr. Malwinder Singh, Head, Department of Music, S.G.G.S. Khalsa College Mahilpur was released on 26/03/2015.
5. The Department of Physical Education organized Kabaddi Tournament on 30/03/2015.

2.15 Plan of Action by IQAC/Outcome

1. Different committees will be formed for the smooth functioning of the college.
2. Various best practices will be kick started in the college
3. Different departments which do not have separate staff rooms for their departments will be provided, with the same.
4. New toilets for the common staff room and students will be constructed.

5. The college will start coaching for IELTS in collaboration with “Babuji Hari Singh Basi Entrepreneurship Centre” in the college on the demand of students and general community.

Achievements:

1. Babuji Hari Singh Basi Entrepreneurship Centre was set up in the college.
2. Annual Athletic meet was held.
3. Educational tours and industrial visits were organized for the students.
4. New titles were added to the college library.
5. The computer and internet systems of the college were extended.

2.15 Whether the AQAR was placed in statutory body? **No**

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	15	NIL	15	
UG	08	NIL	05	
PG Diploma	01	NIL	01	
Advanced Diploma				
Diploma	01	NIL	01	
Certificate				
Others				
Total	25	NIL	22	

Interdisciplinary				
Innovative	2			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **CORE & ELECTIVE OPTIONS**

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	PG-15, UG-08, D.P.Ed.-01, PGDCA-01
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Not Available)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus of various departments is changed by Panjab University, Chandigarh.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	46	39	07	-	-

2.2 No. of permanent faculty with Ph.D. 12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	-	-	-	-

2.4 No. of Temporary faculty (Adhoc): 52

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	-	15	-
Presented papers	03	14	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college is on the way to computerise all the areas concerned with academics right from the admissions to the final assessment of the students. To promote learning, more emphasis is given to the use of computers and internet amongst teachers and students.

2.7 Total No. of actual teaching days during this academic year 224

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) All university norms are followed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

RESULT REPORT

DIPLOMA COURSE

CLASS	STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTIONS (ABOVE 75%)
C.P.ED.-I	25	22	20	NIL	NIL	02
C.P.ED.-II	21	14	11	NIL	NIL	03
C.P.ED.-II (Annual)	27	27	13	NIL	NIL	04
PGDCA	19	12	11	NIL	04	01

UG-CLASSES

CLASS	STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTIONS (ABOVE 75%)
BA SEM-I	334	334	19	49	266	NIL
BA SEM-II	254	254	9	53	192	NIL
BA -II	242	201	42	36	123	NIL
BA-III	222	214	68	11	45	NIL
BSC.NON MED SEM-I	102	102	17	11	NIL	2
BSC NON MED SEM-II	87	87	18	15	52	2
BSC. NON MED-II	53	52	8	20	25	NIL

BSC. NON MED-III	19	19	6	6	7	NIL
BSC. MED SEM-I	26	24	4	5	NIL	NIL
BSC SEM-II	25	25	7	4	NIL	NIL
BSC. SEM-III	9	9	9	NIL	NIL	4
BSC FD SEM-I	27	27	3	NIL	24	NIL
BSC FD SEM-II	25	19	10	NIL	9	10
BSC. FD-II	17	16	14	NIL	2	12
BSC. FD-III	5	5	5	NIL	NIL	5
BCA SEM-I	30	30	8	5	17	NIL
BCA SEM-II	26	26	7	NIL	19	NIL
BCA-II	15	8	2	NIL	6	NIL
BCA-III	11	11	8	NIL	3	NIL
BCOM SEM-I	144	144	19	125	NIL	NIL
BCOM SEM-II	132	132	12	120	NIL	NIL
BCOM -II	93	64	13	49	2	1
BCOM-III	43	41	16	25	NIL	1
BSC. AGRICULTURE SEM-I	38	23	21	2	15	NIL
BSC. AGRICULTURE SEM-II	38	23	21	NIL	15	1
BSC. AGRICULTURE SEM-III	83	47	23	11	43	3
BSC. AGRICULTURE SEM-IV	82	33	22	9	48	3
BSC. AGRICULTURE SEM-V	32	21	15	NIL	11	6
BSC. AGRICULTURE SEM-VI	32	21	15	NIL	11	6
B.P.ED. SEM-I	81	39	15	NIL	NIL	24
B.P.ED. SEM-II	81	68	52	NIL	NIL	16

PG CLASSES						
CLASS	STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTIONS (ABOVE 75%)
MA ECO. SEM-1	14	14	1	5	8	NIL
MA ECO. SEM-II	12	12	5	7	NIL	NIL
MA ECO. SEM-III	20	20	4	7	9	NIL
MA ECO. SEM-IV	18	18	3	3	12	NIL
MA PUNJABI SEM-I	34	34	9	11	14	NIL
MA PUNJABI SEM-II	33	33	9	10	14	NIL
MA PUNJABI SEM-III	28	28	15	7	6	NIL
MA PUNJABI SEM-IV	26	26	14	2	10	NIL
MSC MATHS SEM-I	15	15	1	NIL	14	NIL
MSC MATHS SEM-II	15	11	4	1	6	NIL
MSC MATHS SEM-III	6	6	NIL	NIL	6	NIL
MSC MATHS SEM-IV	6	6	1	NIL	5	NIL
MA POL. SC. SEM-I	59	59	14	20	25	NIL
MA POL.SC. SEM-II	34	22	11	1	NIL	NIL
MA POL.SC. SEM-III	59	59	30	18	11	NIL
MA POL. SC. SEM-IV	43	43	33	10	NIL	NIL
MA HUMAN RIGHTS & DUTIES SEM-I	11	11	5	3	3	NIL
MA HUMAN RIGHTS & DUTIES SEM-II	10	10	4	3	3	NIL
MA HUMAN RIGHTS & DUTIES SEM-III	8	8	1	5	2	NIL
MA HUMAN RIGHTS & DUTIES SEM-IV	RESULT AWAITED					
MCOM SEM-I	40	40	35	5	NIL	NIL
MCOM SEM-II	39	39	38	NIL	NIL	1
MCOM SEM-III	47	47	34	11	NIL	2
MCOM SEM-IV	46	46	34	10	NIL	2
MSC. CHEMISTRY SEM-I	38	38	22	10	6	2
MSC. CHEMISTRY	37	37	21	7	9	2

SEM-II						
MSC CHEMISTRY SEM-III	57	57	37	13	7	NIL
MSC CHEMISTRY SEM-IV	57	57	36	12	9	1
MSC. IND. CHEM. SEM-I	6	6	6	NIL	NIL	3
MSC . IND. CHEM. SEM-II	6	6	6	NIL	NIL	4
MSC. IND.CHEM. SEM-II	6	6	6	NIL	NIL	1
MSC. IND.CHEM. SEM-IV	6	6	SUBMISSION OF THESIS			
MSC. IT SEM-I	13	13	8	NIL	5	NIL
MSC. IT SEM-II	9	9	6	NIL	1	2
MSC. IT SEM-III	18	18	17	NIL	1	NIL
MSC.IT SEM-IV	18	18	13	NIL	NIL	5
MA HISTORY SEM-I	56	56	2	16	38	NIL
MA HISTORY SEM-II	54	54	17	24	13	NIL
MA HISTORY SEM-III	51	51	4	27	20	NIL
MA HISTORY SEM-IV	47	47	15	20	12	NIL
MSC. PHYSICS SEM-I	39	39	19	9	11	4
MSC. PHYSICS SEM-II	36	36	31	4	1	4
MSC. PHYSICS SEM-III	41	41	21	14	6	2
MSC. PHYSICS SEM-IV	41	41	32	8	1	7
MSC. INSTRUMENTATION SEM-I	3	3	3	NIL	NIL	NIL
MSC. INSTRUMENTATION SEM-II	3	3	3	NIL	NIL	NIL
MSC. INSTRUMENTATION SEM-III	2	2	2	NIL	NIL	NIL
MSC. INSTRUMENTATION SEM-IV	2	2	2	NIL	NIL	1
MA ENGLISH SEM-I	36	32	NIL	NIL	32	NIL
MA ENGLISH SEM-II	32	32	NIL	4	28	NIL
MA ENGLISH SEM-III	25	23	1	13	9	NIL
MS ENGLISH SEM-IV	23	23	NIL	7	16	NIL

M.P.ED.-II	36	36	26	NIL	NIL	10
MA HINDI SEM-I	25	14	4	9	1	NIL
MA HINDI SEM-II	35	21	13	8	NIL	NIL
MA HINDI SEM-III	28	26	12	14	NIL	NIL
MA HINDI SEM-IV	28	25	18	7	NIL	NIL

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ The institution was fully equipped with latest information and communication tools like Wi-Fi campus, internet facilities and audio visual aids such as PowerPoint. So the teachers started using these devices to make their teaching effective.
- ✓ Youth Festival was organized in the college. A number of students participated in different activities which imparted them with the quality of leadership, team spirit and self confidence which help students to study in collaborative way.
- ✓ Some innovative teaching methods of learning through documentaries and movies were used by the college faculty.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	04
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	04	NIL	01
Technical Staff	05	06	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The faculty are encouraged to improve their qualifications by pursuing Ph.D. They are also motivated to participate in State/National/International seminars conducted by other institutions and to present their research papers. For this purpose, the faculty are informed about such activities being held at other colleges/institutions by circulating notices among them. They are also encouraged to pursue research by undertaking minor/major research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	06	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	05	-	NIL
Conference proceedings	07	05	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
National Seminar	One Day	UGC	1,00,000	1,00,000
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	01	02	-	02
	Sponsoring agencies	-	UGC	College Management	-	N/A

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
---	-----	-----	----	-----	----	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="59"/>
National level	<input type="text" value="10"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="-"/>
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="---"/>
		Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- ✓ Organised Annual Athletic Meet
- ✓ Organised Blood Donation Camp
- ✓ Organised Industrial Visit by the Department of Commerce
- ✓ One day educational trip was organised to Physics Department. Punjab University Chandigarh and ISSER Mohali.
- ✓ National science day was organised in the form of lectures and science exhibition.
- ✓ Students participated in the First aid camp organised by red cross society ,Hoshiarpur
- ✓ Organised workshop for the students to create awareness regarding entrepreneurship.
- ✓ Extension lecture delivered by Dr. Rajinder Singh, Chairperson of Hindi Department, S.G.G.S.Khalsa college, Gursarsudhar, Ludhiana, on the Topic of “Aadhunic Hindi kahaniSahitya” with the collaboration of post graduate deptt of Hindi, SGGS Khalsa College Mahilpur (Hsp) 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	140 Canals	-	-	140 Canals
Class rooms	84	02	Boys Fund	86
Laboratories	15	02	Boys Fund	17
Seminar Halls	02	-	Donation	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	05	-	Boys Fund & Donation	05
Value of the equipment purchased during the year (Rs. in Lakhs)	35,09,696	3,77,285	Boys Fund & Donation	38,86,981
Others	-	-	-	-

4.2 Computerization of administration and library

- | |
|---|
| <ul style="list-style-type: none"> • Automation and Bar coding of Books is in progress. • E-Journals/Books have been made available through NLIST (INFLIBNET) |
|---|

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38035	9546679.40	440	1766086.85	38475	9700766.25
Reference Books	946	Included Above	50	Included Above	996	Included Above
e-Books	55000+	5700	55000+	5700	55000	5700
Journals	71	1,77480	3	480	74	177960
e-Journals	6000+	5700	6000+	5700	same	
Digital Database	Nlist-Delnet-Lib Module	2,09400	Maintenanc e Charges	17400	3 package	226800

CD & Video	102		35		137	
Others (specify)	153-- Seminar Proceedings 55--Project Reports By Students 10—News Paper	109628.5 0-News Paper Value			10-News Paper	109628.50+ 30923=1405 51

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	176	03	14	03	----	04	13	N/A
Added	25	01	01	01	----	---	01	N/A
Total	201	04	15	04	----	04	14	N/A

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The Department of Computer Science & IT organizes annual workshops for the staff, both teaching and non-teaching, of the college to upgrade their soft skills and provides need based regular guidance to them. Also internet access is available to all the teaching departments. There are dedicated browsing centres for the students in the computer labs. The administrative office and accounts office are also fully automated. The secretarial staff can access any information about the students on the click of mouse.

4.6 Amount spent on maintenance in lakhs :

i) ICT	8, 07, 038
ii) Campus Infrastructure and facilities	20, 93, 270
iii) Equipments	3, 77, 285
iv) Others	-
Total:	32, 77, 593

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The students are kept up-to-date with the information provided in the college prospectus.
2. Various counselling sessions are conducted for the awareness of the students.
3. Various support services are provided for the students by the committee.
4. Awareness regarding Student Support Service is also provided at the time of counselling.
5. Various student support services available with the college are made know to the students also putting up notices from time to time by IQAC.

5.2 Efforts made by the institution for tracking the progression

1. Internal examinations are held on regular basis.
2. Students are given project work and assignments which are assessed by the concerned teachers.
3. Students are made to give presentations on various topics in front of the teachers and other students.
4. Students' results are closely monitored to find out the weak areas where additional efforts are made.
5. Regular class tests are held.
6. Regular discussion sessions are arranged in order to solve the problems faced by the students.

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	1835	906	-	61

(b) No. of students outside the state 68

(c) No. of international students -

	No	%		No	%
Men	1289	46	Women	1513	54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1743	1011	0	379	0	3133	1488	931	03	380	0	2802

Demand ratio - 100% Dropout % 12.75%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Provide new books, journals, newspapers in the library.
2. Arrange lectures, seminars, discussions etc.

No. of students beneficiaries

All students in the campus

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPSetc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Babuji Hari Singh Ji Basi Entrepreneurship Centre has been established in the Dept. Of Commerce which is managed by a trust.

No. of students benefitted

All students in the college

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	57

5.8 Details of gender sensitization programmes

N/A

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	124	4,04,300
Financial support from government	478	91,16,400
Financial support from other sources	13	52,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- ✓ A permanent platform for stage purposes was erected behind the college building for the Zonal Youth Festival held in college Oct. 2014
- ✓ New building for washroom facilities also provided to students near the stadium.

Criterion – VI

6. Goverence, leadership and management

6.1 State the vision and mission of the institution

Shri Guru Gobind Singh Khalsa College, Mahilpur was established in 1946 with the great vision to uplift the socially, economically and educationally deprived people of this rural, backward and kandi area. The mission of the institution is to:

- Become a vibrant knowledge Centre and a Centre of Excellence in teaching, research and extension activities.
 - Meet the challenges of the knowledge era and to keep with the pace of knowledge explosion in higher education. The College is committed to inculcate and sustain higher standards of quality in teaching, research, extension and governance catering to the regional, national and global needs.
 - Provide excellent learning environment and develop right competencies and attitudes in students to enable them to realize their full potential and contribute to nation building.
 - Strive for democratization of education and recognize the importance of sustainable and affordable high quality interdisciplinary educational programmes to meet the capacity building and public service needs of our youth.
 - Maintain the highest possible standards in academics by providing competent faculty, ultra-modern infrastructural facilities and the most conducive learning environment.
 - Develop multidimensional personality of the students by providing an opportunity to participate in religious, cultural, co-curricular, theatrical, and literary and sports activities.
 - Cross-pollinate with new ideas, new technologies, new platforms, and new world-views.
 - Develop a scientific temper and a performance culture of pro-active decision-making.
- Strategize to become an epicentre of knowledge, culture, skills and technologies.

6.2 Does the institution has a management system

Yes. The management system is in place. Permanent committees consisting of faculty members are constituted for the whole session to assist the college administration in the smooth functioning of the college. Besides, temporary committees consisting of teaching as well as non-teaching staff are formed whenever a college event is to be organised. There is a proper management committee to manage the college.

6.3 Quality improvement strategies adopted by the institution for each of the following;

6.3.1 Curriculum Development

The curriculum is developed and revised by the Affiliating University.

6.3.2 Teaching and learning

- The college focuses on student-centric teaching strategies. The college has an effective system of student evaluation through which a meaningful teaching and learning is assured. Well -equipped laboratories and digital library provide students with better learning experience aptly supported by inputs from teachers and the student-book ratio is 20:1
- Teachers are encouraged to regularly participate in Faculty Development Programmes.

6.3.3 Examination and evaluation

Mid-term exams and regular tests in the classes are held to evaluate the students. Annual and semester exams are conducted by the Panjab University, Chandigarh.

6.3.4 Research and Development

The faculty are encouraged to improve their qualifications by perusing Ph.D. They are also motivated to participate in State/National/International seminars conducted by other institutions and to present their research papers. For this purpose, the faculty are informed about such activities being held at other colleges/institutions by circulating notices among them. They are also encouraged to pursue research by undertaking minor/major research projects.

6.3.5 Library, ICT and physical infrastructure/instrumentation

College has a well established intranet facility within the campus. Unique Library Software is being used for maintenance of Library. Data Entry (Books, Journals, Membership), Transaction (Issue, Return, Renewal and Fine Collection), Gate Entry, Generation of various Reports. Our Library subscribes to the UGC N-List programme. Inside the Library nine Systems have been provided for the users. Sufficient systems are there for data entry, transaction, and gate register.

6.3.6 Human Resource Management

Human Resource Management with regard to the students is done through various student support services offered by the college. The college has an Anti-Ragging Committee the sole objective of which is planning action and taking measures for the development and preservation of ragging-free environment in the institution. The college lays great emphasis on NCC training as it makes the youth disciplined and patriotic, broadens their outlook and inculcates in them qualities of self-reliance, leadership and determination to serve the nation. The College has its NSS unit which provides opportunities to the youth to understand the current problems of the society. In case of teachers, they attend Refresher courses/ Orientation courses/Winter/Summer schools to update their knowledge. They also participate in seminars/conferences and present/publish their research papers. The Women Grievance Redressal Cell aims at making every effort to prevent sexual harassment and ensure that the female students and employees of the institution enjoy maximum safety, security and 'feel at home' atmosphere in the college.

6.3.7 Faculty and Staff Recruitment

When a need arises for guest faculty, the institution advertises the same in the news papers (local and national). Walk in interviews are held on a designated date and candidates are selected based on merit. While the regular faculty receives pay according to the pay fixed by the Punjab Government, the guest faculty is paid a consolidated sum as decided by the management.

6.3.8 Industry Interaction/Collaboration

The college invites the experts from industry to interact with students by arranging guest lecturers to make them aware of the latest trends in industry, technology and markets.

6.3.9 Admission of students

Students were admitted for the year 2014-15 as per the rules and regulations of the Panjab University, Chandigarh

6.4 Welfare schemes for

Teaching	Contribution to the PF by the managing committee, provision for Loan, Medical leave facility, special duty leave for participating in Orientation/Refresher courses, attending summer/winter schools and participating in seminars/workshops, Retirement benefits like Gratuity, Leave encashment.
Non Teaching	Contribution to the PF by the managing committee, provision for Loan , Medical leave facility, Retirement benefits like Gratuity, Leave encashment
Students	Several types of scholarships, study tours, cultural activities , organization of annual functions, youth festivals etc.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done?

Yes

6.7 Whether academic and administrative audit has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N/A	No	N/A
Administrative	Yes	Chartered Accountant	Yes	A committee consisting of staff members

6.8 Does the university/Autonomous college declares results within 30 days

For UG Programmes

NA

For PG Programmes

NA

6.9 What efforts are made by University/Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the alumni Association

The college makes provision for the alumni to enrol with the Alumni Association through direct registration, online registration and on-the-spot registration.

6.12 Activities and support from the Parent-Teacher Association

N/A

6.13 Development programmes for support staff

Computer literacy programmes/workshops are organized by the Department of Computer Science for support staff.

6.14 Initiatives taken by the institution to make the institution eco- friendly

Cleanliness cum plantation drive in college is done regularly There are well maintained lawns and grounds in the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Babuji Hari Singh Basi entrepreneurship center established.
2. First-aid camp was organised by the Red Cross to create awareness among students about safety measures on roads and at home.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Education through multimedia.
2. Some departments have been provided with separate computer labs.
3. Participation of students in games and other extracurricular activities has increased as compared to the previous years. \
4. Zonal Youth Festival was organized in the college in October,2014.

7.3 Give two Best Practices of the institution

1. Babu ji Hari Singh Basi Entrepreneurship Centre at SGGGS Khalsa College, Mahilpur,- the first pioneering effort in Punjab- has been established to be an experiential learning program, to imbue highly motivated students and other youth with entrepreneurship skills, to seek to turn them from job- seekers into job-creators and income providers by establishing new enterprises. The Babuji HSB Entrepreneurship Centre aims at acting as a catalyst in helping the establishment of viable business enterprises in its service area. It would impart basic entrepreneurship skills, create and maintain a continuously updated database of available potential possibilities from various sources, match potential entrepreneurs with particular available opportunities, assist them in starting their chosen businesses, help build

networks to provide assistance and perform other functions necessary for nurturing their viability and development.

2. The tradition of Akhand Path and Langar in the college was restarted during 2014-15 which inculcates in students values like brotherhood, equality, charity, social service etc. in students. As the mission of the college is to impart education based on the ideals of Guru Gobind Singh, we strive to develop in the students respect and love for humanity. In the present time, when the young generation is growing indifferent to value-based society, we try our best to make them learn social and moral values .So the college carries on the task of regenerating and promoting moral values in the institution and in society at large.

7.4 Contribution to environmental awareness / protection

1. Maintenance of lawns and grounds and addition of plants.
2. Cleanliness of the campus.
3. Dustbins are being placed in the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

1. Dedicated staff and special attention to weak students.
2. Co-operative management.
3. Decentralization of power by management.
4. NCC wing of the college has been very active and participated with great enthusiasm in activities like blood donation, first aid training and camps.

8. Plans of institution for next year

1. Organise workshops and seminars.
2. Upgradation of library.
3. Raise consciousness of the learners about social issues as female foeticide, human rights, smoke free diwali, and gender disparity through lectures.
4. Installation of projectors and internet facilities in various departments.

Name: Prof. Rakesh Kumar



Signature of the Coordinator, IQAC

Name: Dr. Parvinder Singh



Principal
S GGS Khalsa College
Mahilpur (Hoshiarpur)

Signature of the Chairperson, IQAC