

# S.G.G.S KHALSA COLLEGE MAHILPUR

## HOSHIARPUR, PUNJAB



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

**Session 2013-14**

**The Annual Quality Assurance Report (AQAR) of the IQAC  
(Session 2013-14)**

Part – A

**1. Details of the Institution**

1.1 Name of the Institution	S.G.G.S. KHALSA COLLEGE, MAHILPUR
1.2 Address Line 1	V.P.O. - MAHILPUR
Address Line 2	DISTRICT- HOSHIARPUR
City/Town	MAHILPUR
State	PUNJAB
Pin Code	146105
Institution e-mail address	sggskcm@live.com
Contact Nos.	01884-245236
Name of the Head of the Institution:	Dr. PARVINDER SINGH
Tel. No. with STD Code:	01884-245235, 246235
Mobile:	094636-75767
Name of the IQAC Co-ordinator:	Prof. RAKESH KUMAR

Mobile:

098884-46484

IQAC e-mail address:

Rakeshmehta686@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

N/A

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)

EC/56/A&A/135 dated September 16, 2011

1.5 Website address:

www.sggskcm.org

Web-link of the AQAR:

www.sggskcm.org/iqac/AQAR2013-14.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.70	2011	5 years

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

04/04/2016

1.8 AQAR for the year

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2011-12 submitted on 22/08/2016
- ii. AQAR 2012-13 submitted on 22/08/2016

1.10 Institutional Status

University

State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Computer Science/ Applications, Agriculture, Fashion Designing, Two Innovative Programmes

#### 1.12 Name of the Affiliating University (*for the Colleges*)

Panjab University, Chandigarh

1.13 Special status conferred by Central/ State Government - UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

**2. IQAC Composition and Activities**

2.1	No. of Teachers	<input type="text" value="07"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3	No. of students	<input type="text" value="01"/>
2.4	No. of Management representatives	<input type="text" value="01"/>
2.5	No. of Alumni	<input type="text" value="01"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8	No. of other External Experts	<input type="text" value="01"/>
2.9	Total No. of members	<input type="text" value="15"/>
2.10	No. of IQAC meetings held	NIL
2.11	No. of meetings with various stakeholders:	No. <input type="text" value="-"/> Faculty <input type="text" value="-"/>
	Non-Teaching Staff <input type="text" value="-"/> Students <input type="text" value="-"/> Alumni <input type="text" value="-"/> Others <input type="text" value="-"/>	
2.12	Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, mention the amount <input type="text" value="-"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>
2.13	Seminars and Conferences (only quality related)	
	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	

Total Nos.  International  National  State  Institution Level

(ii) Themes

#### 2.14 Significant Activities and contributions made by IQAC

- ✓ The Department of Biology got bifurcated and two separate departments viz. The Department of Botany and the Department of Zoology came into existence.
- ✓ The Department of Gandhian Studies was started in the college.
- ✓ M.Sc. (Mathematics) was introduced.
- ✓ Two post graduate courses in the stream of Humanities were started viz. M.A. (Hindi) and M.A. (English).
- ✓ Students of B.Sc. (Agriculture) attended Kisan Mela at the PAU, Ludhiana.

#### 2.15 Plan of Action by IQAC/Outcome

1. To work in coordination with various NGOs so that the students may be involved in social work in real life situations.
2. To organize various seminars, conferences and extension lectures inviting veteran resource persons.
3. Introduction of ICT techniques using up to date technology and research in teaching/learning.
4. By conducting functions like Talent Hunt and other academic competitions, the students will be motivated and groomed further to participate in events at higher level.
5. To further enhance the database of Alumni of the college and to involve them in various progressive tasks.

#### **Achievements:**

1. Students of M.P.Ed. (Department of Physical Education) obtained Ist, 2nd, 3<sup>rd</sup>, ranks in the Panjab University examination.
2. Educational tours were organized by various departments.
3. The playgrounds were overlaid with superior quality grass thereby making them one of the best in North India.
4. The college football team won silver medal in P.U. Inter College Football Tournament.

5. New titles were added to the college library.

2.15 Whether the AQAR was placed in statutory body? **No**

Management  Syndicate  Any other body

Provide the details of the action taken

### Part – B

#### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	11	05	16	
UG	07	03	07	
PG Diploma	01	01	02	
Advanced Diploma				
Diploma	01		01	
Certificate				
Others				
<b>Total</b>	<b>20</b>	<b>09</b>	<b>26</b>	

<b>Interdisciplinary</b>				
<b>Innovative</b>	<b>2</b>			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **CORE & ELECTIVE OPTIONS**

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	PG-15
Trimester	
Annual	UG-06, PGDCA-01

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

(Not Available)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The pattern of programmes is switched over from annual to semester system at the under-graduate level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- (i) B.Sc. Medical
- (ii) M.A. Human Rights
- (iii) M.A. English
- (iv) M.A. Hindi
- (v) M.Sc. Math



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	<b>Total</b>	<b>Asst. Professors</b>	<b>Associate Professors</b>	<b>Professors</b>	<b>Others</b>
	44	38	06	-	-

2.2 No. of permanent faculty with Ph.D.

10
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

<b>Asst. Professors</b>		<b>Associate Professors</b>		<b>Professors</b>		<b>Others</b>		<b>Total</b>	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

<b>No. of Faculty</b>	<b>International level</b>	<b>National level</b>	<b>State level</b>
Attended	-	06	-
Presented papers	03	07	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>The college is on the way to computerise all the areas concerned with academics right from the admissions to the final assessment of the students. To promote learning, more emphasis is given to the use of computers and internet amongst teachers and students.</p>
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2.7 Total No. of actual teaching days during this academic year

As per university calendar
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

All university norms are followed
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

## RESULT REPORT

### DIPLOMA COURSE

CLASS	STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTIONS (ABOVE 75%)
C.P.ED.-I	36	30	18	NIL	NIL	12
C.P.ED.-II	36	36	30	NIL	NIL	06
PGDCA	32	17	13	NIL	04	NIL

### UG-CLASSES

CLASS	STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF FIRST DIVISION	NO. OF SECOND DIVISION	NO. OF THIRD DIVISION	NO. OF DISTINCTIONS (ABOVE 75%)
BA-I	408	321	8	38	275	NIL
BA-II	246	212	34	72	106	NIL
BA-III	141	127	33	32	61	NIL
BSC. NON. MED-I	108	50	2	6	42	NIL
BSC. NON. MED-II	19	17	NIL	3	14	NIL
BSC. NON. MED-III	9	8	1	1	6	NIL
BSC. MED.-I	15	7	5	2	NIL	NIL
BSC(F.D)-I	23	19	14	NIL	5	NIL
BSC(F.D)-II	5	5	4	NIL	1	NIL
BSC(F.D.-III	3	3	1	NIL	2	NIL
BCA-I	38	15	8	NIL	7	NIL
BCA-II	11	10	8	NIL	2	NIL
BCA-III	18	17	14	NIL	3	NIL
BCOM-I	166	95	17	72	5	NIL

<b>BCOM-II</b>	90	40	8	31	1	NIL
<b>BCOM-III</b>	45	45	26	13	NIL	NIL
<b>BSC. AGRICULTURE SEM-I</b>	73	33	11	22	40	NIL
<b>BSC. AGRICULTURE SEM-II</b>	52	35	16	16	17	3
<b>BSC. AGRICULTURE SEM-III</b>	39	25	21	2	14	1
<b>BSC. AGRICULTURE SEM-IV</b>	38	22	14	3	16	3
<b>B.P.ED. (ANNUAL)</b>	89	89	39	NIL	NIL	50

### PG CLASSES

<b>CLASS</b>	<b>STUDENTS APPEARED</b>	<b>NO. OF STUDENTS PASSED</b>	<b>NO. OF FIRST DIVISION</b>	<b>NO. OF SECOND DIVISION</b>	<b>NO. OF THIRD DIVISION</b>	<b>NO. OF DISTINCTIONS (ABOVE 75%)</b>
MA ECO SEM-1	22	22	4	5	13	NIL
MA ECO. SEM-II	22	22	2	2	18	NIL
MA ECO. SEM-III	22	22	10	9	3	NIL
MA ECO. SEM-IV	22	22	4	9	9	NIL
MA PUNJABI SEM-I	33	33	5	17	11	NIL
MA PUNJABI SEM-II	30	30	6	20	4	NIL
MA PUNJABI SEM-III	35	35	3	17	15	NIL
MA PUNJABI SEM-IV	25	25	18	7	NIL	NIL
MSC MATHS SEM-I	10	4	1	3	NIL	NIL
MSC MATHS SEM-II	8	5	4	1	NIL	NIL
MA POL.SC. SEM-I	63	63	26	16	20	1
MA POL.SC. SEM-II	63	63	14	29	20	NIL
MA POL.SC. SEM-III	53	53	25	17	11	NIL
MA POL.SC. SEM-IV	48	48	8	29	11	NIL
MCOM SEM-I	43	43	20	16	7	NIL
MCOM SEM-II	49	49	33	10	4	2
MCOM SEM-III	41	41	26	8	7	NIL
MCOM SEM-IV	43	43	28	12	3	NIL

<b>MSC. CHEMISTRY SEM-I</b>	58	58	34	17	4	NIL
<b>MSC CHEMISTRY SEM-II</b>	57	57	22	13	22	1
<b>MSC. CHEMISTRY SEM-III</b>	41	41	33	2	6	1
<b>MSC. CHEMISTRY SEM-IV</b>	40	40	33	1	6	1
<b>MSC. IND. CHEM. SEM-I</b>	6	6	NIL	NIL	6	NIL
<b>MSC . IND. CHEM. SEM-II</b>	6	6	6	NIL	NIL	5
<b>MSC. IND.CHEM. SEM-II</b>	1	1	1	NIL	NIL	1
<b>MSC. IND.CHEM.SEM-IV</b>	1	1	SUBMISSION OF THESIS			
<b>MSC. IT SEM-I</b>	19	19	15	NIL	4	NIL
<b>MSC.IT SEM-II</b>	18	18	16	NIL	NIL	2
<b>MSC.IT SEM-III</b>	20	20	14	NIL	6	NIL
<b>MSC. IT SEM-IV</b>	18	18	18	NIL	NIL	NIL
<b>MA HISTORY SEM-I</b>	60	60	5	20	35	NIL
<b>MA HISTORY SEM-II</b>	51	51	18	20	13	NIL
<b>MA HISTORY SEM-III</b>	38	38	11	24	3	NIL
<b>MA HISTORY SEM-IV</b>	26	26	5	19	2	NIL
<b>MSC. PHYSICS SEM-I</b>	48	48	22	15	11	6
<b>MSC. PHYSICS SEM-II</b>	47	47	25	13	9	3
<b>MSC. PHYSICS SEM-III</b>	15	15	10	4	1	NIL
<b>MSC. PHYSICS SEM-IV</b>	15	15	15	NIL	NIL	2
<b>MSC. INSTRUMENTATION SEM-I</b>	2	2	2	NIL	NIL	NIL
<b>MSC. INSTRUMENTATION SEM-II</b>	2	2	2	NIL	NIL	NIL
<b>MSC. INSTRUMENTATION SEM-III</b>	NIL	NIL	NIL	NIL	NIL	NIL
<b>MSC. INSTRUMENTATION SEM-IV</b>	NIL	NIL	NIL	NIL	NIL	NIL

MA ENGLISH SEM-I	36	30	2	11	17	NIL
MA ENGLISH SEM-II	30	25	1	13	11	NIL
M.P.ED.-I	39	35	26	NIL	NIL	9
M.P.ED.-II	38	38	32	NIL	NIL	6
MA HINDI SEM-I	24	23	6	17	NIL	NIL
MA HINDI SEM-II	31	29	5	24	NIL	NIL

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ The faculty of the college actively participate and present their papers in national and international level seminars and conferences
- ✓ Department wise formal discussions with all the faculty members are held.
- ✓ The results of house tests and university exams are discussed with the principal and the plans are devised to improve the academic performance of the students.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	02
Faculty exchange programme	01
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of	Number of	Number of	Number of
----------	-----------	-----------	-----------	-----------

	<b>Permanent Employees</b>	<b>Vacant Positions</b>	<b>permanent positions filled during the Year</b>	<b>positions filled temporarily</b>
<b>Administrative Staff</b>	02	04	NIL	03
<b>Technical Staff</b>	05	06	NIL	01

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The faculty are encouraged to improve their qualifications by pursuing Ph.D. They are also motivated to participate in State/National/International seminars conducted by other institutions and to present their research papers. For this purpose, the faculty are informed about such activities being held at other colleges/institutions by circulating notices among them. They are also encouraged to pursue research by undertaking minor/major research projects.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	07	NIL
Non-Peer Review Journals	NIL	07	NIL
e-Journals	NIL	-	NIL
Conference proceedings	05	-	NIL

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
National Seminar	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
<b>Total</b>	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	
Sponsoring agencies	-	-	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
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3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level



3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="42"/>
National level	<input type="text" value="04"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="-"/>
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="---"/>
		Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- ✓ Annual Athletic Meet
- ✓ Blood Donation Camp
- ✓ Industrial Visit by the Department of Commerce

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	140 Canals	-	-	140 Canals
Class rooms	79	05	Boys Fund	84
Laboratories	15	-	Boys Fund	15
Seminar Halls	02	-	Donation	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	05	-	Boys Fund & Donation	05
Value of the equipment purchased during the year (Rs. in Lakhs)	32,62,304	2,47,392	Boys Fund & Donation	35,09,696
Others	-	-	-	-

#### 4.2 Computerization of administration and library

- Automation and Bar coding of Books is in progress.
- E-Journals/Books have been made available through NLIST (INFLIBNET)

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<b>Text Books</b>	36492	9125937.90	1543	420741.50	38035	9546679.40
<b>Reference Books</b>	939	Included Above	07	Included Above	946	Included Above
<b>e-Books</b>	55000+	5700	55000+	5700	55000+	5700
<b>Journals</b>	69	1,75,680	2	1800	71	177480
<b>e-Journals</b>	6000+	5700	6000+	5700	6000+	5700
<b>Digital Database</b>	Nlist-Delnet-Lib Module	1,92,000	Maintenanc e Charges	17400	3 package	2,09,400
<b>CD &amp; Video</b>	77		25		102	

<b>Others (specify)</b>	153-- Seminar Proceedings 55--Project Reports By Students 16—News Paper	66,505.50-News Paper Value	1-News Paper	1,392	17	109628
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#### 4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Departments</b>	<b>Others</b>
<b>Existing</b>	153	03	13	03	----	04	12	N/A
<b>Added</b>	23	---	01	---	----	---	01	N/A
<b>Total</b>	176	03	14	03	----	04	13	N/A

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The Department of Computer Science & IT organizes annual workshops for the staff, both teaching and non-teaching, of the college to upgrade their soft skills and provides need based regular guidance to them. The administrative office and accounts office are also fully automated.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

7,54,046

ii) Campus Infrastructure and facilities

85,57,795

iii) Equipments

2,47,392

iv) Others

-

**Total:**

95,59,233

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The students are kept up-to-date with the information provided in the college prospectus.
2. Various counselling sessions are conducted for the awareness of the students.
3. Awareness regarding Student Support Services is also provided at the time of counselling/admission.
4. Various Student Support Services available with the college are made known to the students by putting up notices from time to time.

#### 5.2 Efforts made by the institution for tracking the progression

1. Internal examinations are held on regular basis.
2. Students are given project work and assignments which are assessed by the concerned teachers.
3. Students are made to give presentations on various topics in front of the teachers and other students.
4. Students' results are closely monitored to find out the weak areas where additional efforts are made.
5. Regular class tests are held.
6. Regular discussion sessions are arranged in order to solve the problems faced by the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2035	962	-	136

(b) No. of students outside the state

109

(c) No. of international students

-

Men	No	%	Women	No	%
	1557	49.6		1576	52.03

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1285	703	0	265	0	2253	1743	1011	0	379	0	3133

Demand ratio - 100% Dropout % --- 12.4%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. New books, journals and newspapers are provided in the library.
2. Lectures, seminars, discussions etc. are conducted.

No. of students beneficiaries

All students in the campus

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPSetc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- Workshops/ Seminars/ Lectures are conducted for generating awareness about various Career options available in different streams.
- Guest lectures are organised by inviting experts from different fields.
- Advertisements relating to available career options are displayed on the notice boards.

No. of students benefitted

All students in the college

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	48

5.8 Details of gender sensitization programmes

N/A

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	<b>Number of students</b>	<b>Amount</b>
<b>Financial support from institution</b>	320	7,18,750
<b>Financial support from government</b>	409	65,10,500
<b>Financial support from other sources</b>	15	60,000
<b>Number of students who received International/ National recognitions</b>	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- ✓ New water purifiers were installed in the hostels.
- ✓ New water purifiers were also provided in the college campus.

## Criterion – VI

### 6. Goverence, leadership and management

#### 6.1 State the vision and mission of the institution

Shri Guru Gobind Singh Khalsa College, Mahilpur was established in 1946 with the great vision to uplift the socially, economically and educationally deprived people of this rural, backward and kandi area. The mission of the institution is to:

- Become a vibrant knowledge Centre and a Centre of Excellence in teaching, research and extension activities.
  - Meet the challenges of the knowledge era and to keep with the pace of knowledge explosion in higher education. The College is committed to inculcate and sustain higher standards of quality in teaching, research, extension and governance catering to the regional, national and global needs.
  - Provide excellent learning environment and develop right competencies and attitudes in students to enable them to realize their full potential and contribute to nation building.
  - Strive for democratization of education and recognize the importance of sustainable and affordable high quality interdisciplinary educational programmes to meet the capacity building and public service needs of our youth.
  - Maintain the highest possible standards in academics by providing competent faculty, ultra-modern infrastructural facilities and the most conducive learning environment.
  - Develop multidimensional personality of the students by providing an opportunity to participate in religious, cultural, co-curricular, theatrical, and literary and sports activities.
  - Cross-pollinate with new ideas, new technologies, new platforms, and new world-views.
  - Develop a scientific temper and a performance culture of pro-active decision-making.
- Strategize to become an epicentre of knowledge, culture, skills and technologies.

#### 6.2 Does the institution has a management system

Yes. The management system is in place. Permanent committees consisting of faculty members are constituted for the whole session to assist the college administration in the smooth functioning of the college. Besides, temporary committees consisting of teaching as well as non-teaching staff are formed whenever a college event is to be organised. There is a proper management committee to manage the college.

### **6.3 Quality improvement strategies adopted by the institution for each of the following;**

#### **6.3.1 Curriculum Development**

The curriculum is developed and revised by the Affiliating University.

#### **6.3.2 Teaching and learning**

- The college focuses on student-centric teaching strategies. The college has an effective system of student evaluation through which a meaningful teaching and learning is assured. Well -equipped laboratories and digital library provide students with better learning experience aptly supported by inputs from teachers and the student-book ratio is 20:1
- Teachers are encouraged to regularly participate in Faculty Development Programmes.

#### **6.3.3 Examination and evaluation**

Mid-term exams and regular tests in the classes are held to evaluate the students. Annual and semester exams are conducted by the Panjab University, Chandigarh.

#### **6.3.4 Research and Development**

The faculty are encouraged to improve their qualifications by perusing Ph.D. They are also motivated to participate in State/National/International seminars conducted by other institutions and to present their research papers. For this purpose, the faculty are informed about such activities being held at other colleges/institutions by circulating notices among them. They are also encouraged to pursue research by undertaking minor/major research projects.

#### **6.3.5 Library, ICT and physical infrastructure/instrumentation**

College has a well established intranet facility within the campus. Unique Library Software is being used for maintenance of Library. Data Entry (Books, Journals, Membership), Transaction (Issue, Return, Renewal and Fine Collection), Gate Entry, Generation of various Reports. Our Library subscribes to the UGC N-List programme. The entire campus has access to Wi-Fi Inside the Library nine Systems have been provided for the users. Sufficient systems are there for data entry, transaction, and gate register.



### **6.3.6 Human Resource Management**

Human Resource Management with regard to the students is done through various student support services offered by the college. The college has an Anti-Ragging Committee the sole objective of which is planning action and taking measures for the development and preservation of ragging-free environment in the institution. The college lays great emphasis on NCC training as it makes the youth disciplined and patriotic, broadens their outlook and inculcates in them qualities of self-reliance, leadership and determination to serve the nation. The College has its NSS unit which provides opportunities to the youth to understand the current problems of the society. In case of teachers, they attend Refresher courses/ Orientation courses/Winter/Summer schools to update their knowledge. They also participate in seminars/conferences and present/publish their research papers. The Women Grievance Redressal Cell aims at making every effort to prevent sexual harassment and ensure that the female students and employees of the institution enjoy maximum safety, security and 'feel at home' atmosphere in the college.

### **6.3.7 Faculty and Staff Recruitment**

Recruitment of the staff is done as per norms of Panjab University/UGC/Punjab Govt. Permanent staff is recruited through a panel representing the Panjab University, Punjab Government and the college managing committee. Adhoc staff is recruited by the college management committee.

### **6.3.8 Industry Interaction/Collaboration**

The college invites the experts from industry to interact with students by arranging guest lecturers to make them aware of the latest trends in industry, technology and markets.

### **6.3.9 Admission of students**

Students were admitted for the session 2013-14 as per the rules and regulations of the Panjab University, Chandigarh.

#### 6.4 Welfare schemes for

<b>Teaching</b>	Contribution to the PF by the managing committee, provision for Loan, Medical leave facility, special duty leave for participating in Orientation/Refresher courses, attending summer/winter schools and participating in seminars/workshops, Retirement benefits like Gratuity, Leave encashment.
<b>Non Teaching</b>	Contribution to the PF by the managing committee, provision for Loan , Medical leave facility, Retirement benefits like Gratuity, Leave encashment
<b>Students</b>	Several types of scholarships, study tours, cultural activities , organization of annual functions, youth festivals etc.

6.5 Total corpus fund generated

N/A

6.6 Whether annual financial audit has been done?

Yes

6.7 Whether academic and administrative audit has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
<b>Academic</b>	No	N/A	No	N/A
<b>Administrative</b>	Yes	Chartered Accountant	Yes	A committee consisting of staff members

6.8 Does the university/Autonomous college declares results within 30 days

For UG Programmes

NA

**6.9 What efforts are made by University/Autonomous College for Examination Reforms?**

N/A

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

N/A

**6.11 Activities and support from the alumni Association**

The college makes provision for the alumni to enrol with the Alumni Association through direct registration, online registration and on-the-spot registration.

**6.12 Activities and support from the Parent-Teacher Association**

N/A

**6.13 Development programmes for support staff**

Computer literacy programmes/workshops are organized by the Department of Computer Science for support staff.

**6.14 Initiatives taken by the institution to make the institution eco- friendly**

Cleanliness cum plantation drive in the college is carried out on regular basis.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Moral education classes by learned scholars.
2. Time to time help to needy and meritorious students by the college authorities.
3. New courses such as MA English, MA Hindi and M.Sc. Math introduced.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Faculty members recruited for new courses.
2. Reference book for new courses purchased for library.

7.3 Give two Best Practices of the institution

**1. Create consciousness about environmental issues:** Today, pollution poses a great threat to the world. There has been a thrust on the protection of environment in the whole world. If we want to save future generations, the pollution should be controlled. In developing countries like India, we all are required to be aware of the dangers to our environment and need to protect it. In our institution, we are trying our best to enlighten students on environmental issues. Seminars, cleanliness drives and tree plantation are regular features of college activities. Evidence of success is visible in the form of solar panels in hostels and clean and lush green campus. The college always promotes and plans the availability of some well known environmentalists who could impart extra knowledge and information regarding this subject to the students.

**2. Provide scholarships:** The family of the founder Principal of the college has instituted the Principal Harbhajan Singh Memorial Trust in his memory. Every year, 15 needy/meritorious students of the college are awarded scholarships of Rs.4,000/- each by the Trust. This not only motivates students to work harder and perform better but also keeps the memory of the great visionary alive.

7.4 Contribution to environmental awareness / protection

1. Campus Beautification
2. Tree plantation in the campus.
3. Cleanliness Drives.
4. Maintenance of lawns and grounds.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add.

**Strengths:**

1. Good physical infrastructure.
2. Sports Activities of physical department.

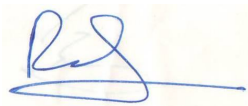
**Weaknesses:**

1. Need to establish an entrepreneurship centre.
2. No. of teaching and non-teaching staff against sanctioned posts is not sufficient

**8. Plans of institution for next year**

1. Extension of infrastructure.
2. To encourage faculty for research activities.
3. Formation of different staff committees to promote decentralisation and democratisation of administration.

Name: Prof. Rakesh Kumar



Signature of the Coordinator, IQAC

Name: Dr. Parvinder Singh



Signature of the Chairperson, IQAC